



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 27th July, 2023 at 7.00 pm

Place

Council Chamber - Farnham Town Hall.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 27th July, 2023, at 7.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 27 July 2023

Name of Councillor

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 27th July, 2023 at 7.00 pm

Place

Council Chamber - Farnham Town Hall, South Street, Farnham

Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Jacqueline Drake-Smith of St Peter's Wrecclesham. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, George Murray, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, Kika Mirylees, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

(Pages 5 - 12)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 25th May 2023 at Appendix A.

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Part 1 - Items for Decisions

7 Working Group Notes (Pages 13 - 32)

To receive the notes and any recommendations of the following Working Groups:

- i) Environment held on 15th June 2023 (to follow) **Appendix B**
- ii) Community held on 5th July 2023 **Appendix C**
- iii) Strategy and Resources held on 18th July 2023 **Appendix D**

8 Planning and Licensing Applications (Pages 33 - 76)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 5th and 19th June and the 3rd and 17th July at **Appendices E, F, G and H.**

Part 2 - Items to Note

9 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation not already reported.

10 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

11 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

12 Date of Next Meeting

To agree the date of the next meeting as 14th September 2023.

13 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing or legal matters or contractual matters which may be commercially sensitive.

Item 3 - Confidential Items

14 Any confidential matters (if required) arising from discussions of the Working Group notes.

This is likely to include:

- I Consideration of whether Farnham Town Council should join or apply for a Judicial Review to the Planning Inspectorate's approval of APP/R3650/W/22/3311941- Land West of Waverley Lane and Opposite Old Compton Lane, Waverley Lane, Farnham, GU9 8ET given that this land is a candidate area for the AONB extension.

Council Membership:

Alan Earwaker (Mayor), David Beaman, Mat Brown, Sally Dickson, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Brodie Mauluka, Mark Merryweather, Kika Mirylees, George Murray, John Ward, Graham White and Tim Woodhouse



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00 pm on Thursday 25th May, 2023

Place

Council Chamber - Farnham Town Hall

Councillors

Councillor Alan Earwaker (Mayor)
Councillor Brodie Mauluka (Deputy Mayor)
Councillor David Beaman
Councillor Mat Brown
Councillor Sally Dickson
Councillor Tony Fairclough
Councillor George Hesse
Councillor Chris Jackman
Councillor Andrew Laughton
Councillor Michaela Martin
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor George Murray
Councillor John Ward
Councillor Graham White

Apologies for absence

Councillor Tim Woodhouse

Officers Present

Iain Lynch (Town Clerk)
Jenny de Quervain (Civic and Planning Administrator)

There were 8 members of the public in attendance.

Prior to the meeting, prayers were led by Revd Sandy Clarke Vicar of the Bourne.

C15/22 Apologies

Apologies were received from Cllr Tim Woodhouse.

C16/22 **Disclosures of Interest**

There were no disclosures of interest.

C17/22 **Minutes**

The Minutes of the meetings held on 27th April and 18th May were agreed.

C18/22 **Questions and Statements by the Public**

There were no questions or statements.

C19/22 **Town Mayor's Announcements**

The Mayor welcome everyone to the first business meeting of the new administration. He advised that former councillor Pat Evans was still in hospital and had appreciated everyone's good wishes.

The Mayor advised that the South East Water works in West Street were approaching their final phase and that officers were working with Cllr Martin and business representatives to secure funding from South East Water to promote Farnham welcoming back customers.

The Mayor announced that the Green Flag judges had assessed Gostrey Meadow West Street Cemetery and Badshot Lea Cemetery and that he had attended the Waverley Mayor Making meeting, which saw Penny rivers elected as Mayor and John Ward moving into the role of Deputy Mayor.

The Mayor advised that the Civic Service was taking place on 9th July in St Andrew's Church and he hoped all councillors would be able to attend.

C20/22 **Questions by Members**

There were no Questions by Members.

C21/22 **Appointment to Working Groups 2023/24**

A report on the election of Working Groups, Task Groups and Panels for 2023/24 at Appendix C was introduced by the Town Clerk. Council noted that Councillors had identified preferences for the Working Group for 2023/24 in accordance with Standing Order 15. The appointments were made as set out below.

The Mayor proposed and it was agreed *nem con*, that Council be adjourned in order that each Working Group appoint its Lead Member to confirm the composition of Strategy & Resources Working Group.

Meetings of each Working Group were held in turn.

- i) Community Working Group
It was agreed that Cllr Mirylees be appointed as Lead Member.
- ii) Environment Working Group
It was agreed that Cllr Brown be appointed as Lead Member.

The Leader of Council and Lead Member of Strategy & Resources (Cllr White) was appointed at the Annual Meeting of Council.

It was noted the Planning & Licensing Consultative Group and Panels and Task Groups would appoint their Lead Members at the first meeting.

The appointments to each Group was agreed as follows:

Working Group	Membership 2023/24
<p>Strategy & Resources Working Group</p> <p>(5 members plus Lead Members from working groups not already appointed to this Working Group)</p> <p>(It was agreed at Council 26 May 2023 to have 6 members plus Lead Members)</p>	<p>Cllr David Beaman Cllr Tony Fairclough Cllr George Hesse Cllr Andrew Laughton Cllr Michaela Martin Cllr Graham White (Lead Member)</p> <p>Additional lead Member Cllr Kika Mirylees (Community Lead Member) Cllr Mat Brown (Environment Lead Member)</p>
<p>Community Working Group</p> <p>(5 members)</p>	<p>Cllr Sally Dickson Cllr Chris Jackman Cllr Brodie Mauluka Cllr Kika Mirylees (Lead Member) Cllr Andrew Laughton</p>
<p>Environment Working Group</p> <p>(5 members)</p>	<p>Cllr Mat Brown (Lead Member) Cllr George Hesse Cllr Chris Jackman Cllr Mark Merryweather Cllr Tim Woodhouse</p>
<p>Planning & Licensing Consultative Group</p> <p>(8 members – to include one from each ward)</p>	<p>Cllr Tony Fairclough (<i>Hale & Heath End</i>) Cllr George Hesse (<i>Castle</i>) Cllr Andrew Laughton (Weybourne) (Lead) Cllr Brodie Mauluka (<i>Shortheath & Firgrove</i>) Cllr Mark Merryweather (<i>Badshot Lea & Moor Park</i>) Cllr George Murray (<i>Bourne</i>) Cllr Graham White (<i>North West</i>) Cllr Tim Woodhouse (<i>Wrecclesham & Rowledge</i>)</p>

Standing Panels	Membership 2023/24
<p>HR Panel</p> <p>(Task Group of Strategy and Resources with some matters direct to Council)</p> <p>(6 Members)</p> <p>The preference is that the Panel remain as consistent as possible for the term of the Council</p>	<p>Cllr Mat Brown Cllr Chris Jackman Cllr Kika Mirylees Cllr John Ward Cllr Graham White Cllr Tim Woodhouse</p>

<p>Services to Farnham Awards Panel</p> <p>(Task Group of Council) (Normally 5 members)</p> <p><i>Meets twice a year or as required</i></p>	<p>Mayor Deputy Mayor Cllr Chris Jackman Cllr Tim Woodhouse Mr Colin Channon (Tindle Newspapers) Community Representative (tbc)</p>
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Task Groups	Membership 2023/24
<p>Assets Task Group (Task Group of Strategy and Resources)</p> <p>Meets as required (5 members)</p>	<p>Cllr Mat Brown Cllr Sally Dickson Cllr Tony Fairclough Cllr Graham White Cllr Tim Woodhouse</p>
<p>Community Infrastructure Levy/ Section 106 Task Group (Task Group of Strategy and Resources)</p> <p>Meets as required (5 members)</p>	<p>Cllr Sally Dickson Cllr Tony Fairclough Cllr George Hesse Cllr Michaela Martin Cllr Graham White</p>
<p>Infrastructure Planning Group (Task Group of Strategy and Resources)</p> <p>(5 members)</p>	<p>Cllr David Beaman Cllr George Hesse Cllr Michaela Martin Cllr Mark Merryweather Cllr George Murray</p> <p>Cllr Sally Dickson (FNP)</p>
<p>Allotment Liaison Group (Task Group of Strategy and Resources)</p> <p>(6 members)</p>	<p>Cllr Mat Brown (Farnborough Road/Weybourne Road) Cllr Chris Jackman (Shepherd & Flock/Six Bells) Cllr Brodie Mauluka (Alderley Farm/West Street) Cllr Tim Woodhouse (Morley Road/Wrecclesham)</p>
<p>Business Advisory Group (Task Group of Strategy and Resources)</p> <p>(5 members)</p>	<p>Cllr Mat Brown Cllr Andrew Laughton Cllr Michaela Martin Cllr George Murray Cllr Tim Woodhouse</p>
<p>Conservation Areas Advisory Group (Task Group of Strategy and Resources)</p> <p>In addition involved Community and Planning</p> <p>Meets as required</p>	<p>Cllr George Hesse (Town Centre CA) Cllr Andrew Laughton Cllr Michaela Martin (Great Austins CA and Old Church Lane CA) Cllr Mark Merryweather (Shepherd & Flock CA and Waverley Abbey) Cllr Tim Woodhouse (Wrecclesham CA)</p>
<p>Craft Advisory Group (Task Group of Strategy and Resources)</p> <p>(3 members)</p>	<p>Cllr George Hesse Cllr Kika Mirylees Cllr Tim Woodhouse</p>

Farnham In Bloom Community Group (Environment Working Group) (2 members)	Cllr George Hesse Cllr Brodie Mauluka
Literary Festival Advisory Group (Task Group of Strategy and Resources) (3 members)	Cllr Chris Jackman Cllr Mark Merryweather Cllr Kika Mirylees
Wellbeing Task Group (Community Working Group) (5 members)	Wellbeing matters would be addressed by the Community Working Group initially with a Task Group to be considered for appointment later in the year.
Younger People Task Group (Task Group of Strategy and Resources) (5 members)	Cllr Mat Brown Cllr Chris Jackman Cllr Andrew Laughton Cllr Brodie Mauluka Cllr Graham White

Cllr White made a statement to Council underlining his vision for the new administration and his aim to always listen and to work with consensus. He gave thanks to his co-Leader David Beaman for being willing to continue with the taking the lead on Farnham Infrastructure Programme matters.

Cllr White identified the step change that had taken place in the previous administration in working with Waverley Borough Council and Surrey County Council. He hoped to build on this with proactive stewardship of assets and by adding value to the wider community. There were a number of matters that needed focus including the Brightwells Yard scheme; finding a solution for Gostrey Meadow and help train young people to work in the hospitality sector; the Neighbourhood Plan review and the issue of a five year land supply; inviting more engagement with developers to improve build-out rates; supporting retail and business, particularly after the recent disruption. In addition, Cllr White highlighted the desire for more engagement with 18-25 year olds and the need to consolidate service delivery across Farnham Town Council activities.

Cllr White pledged to work tirelessly in delivering the collective will of Council.

C22/22 **Appointment of Representatives to External Bodies 2023/24**

A report on the Appointment of Representatives to Outside Bodies at Annex I to Appendix C was introduced by the Town Clerk.

Councillors had identified preferences for being the Council's representative to External Bodies 2023/24 and the following appointments were agreed:

Group	Representative
40 Degreeez	Lead - Cllr Graham White Reserve - Cllr Mat Brown
Badshot Lea Recreation Ground	Cllr Chris Jackman

Group	Representative
Blackwater Valley Recreation and Countryside Management Committee	Lead - Cllr Sally Dickson Reserve - John Ward
Bourne Recreation Ground	Lead – Cllr George Murray Reserve – Cllr Tim Woodhouse
Brightwells Gostrey Centre	Mayor, Cllr Alan Earwaker
Brightwells Yard CLG	Lead – Cllr Graham White Reserve – Cllr George Hesse
Creative Response	Cllr John Ward
Farnborough Aerodrome Consultative Committee	Cllr George Hesse
Farnham Biodiversity Partnership	Lead - Cllr Tim Woodhouse Reserve - Cllr Chris Jackman
Farnham Maltings Association Council of Management	Lead – Cllr John Ward Reserve – Cllr Sally Dickson
Farnham Public Art Trust	Lead – Cllr Sally Dickson Reserve – Cllr John Ward
Farnham Rivers Management Committee (led by FTC) (Wey Landscape Partnership and the South East Rivers Trust)	Lead - Cllr Tim Woodhouse Reserve - Cllr Mat Brown
Farnham Sports Council	Lead – Cllr Brodie Mauluka Reserve – Cllr John Ward
Farnham Visitors Forum	Lead – Cllr John Ward Reserve – Cllr Tim Woodhouse
Farnham Andernach Friendship Association	Lead - Cllr Brodie Mauluka Cllr Sally Dickson Cllr Tim Woodhouse
Hale Community Centre	Lead - Cllr Tony Fairclough Reserve - Cllr Brodie Mauluka
Hale Recreation Ground	Cllr Tony Fairclough
New Ashgate Gallery	Cllr Sally Dickson
North East Hants & Farnham Clinical Commissioning Group	Cllr John Ward
Plastic Free Farnham	Cllr George Murray
Runfold Quarry Community Liaison Group (Suez/Sita)	Cllr Andrew Laughton
SHIP (Sandy Hill Inclusive Partnership)	Cllr Tony Fairclough
Surrey Association of Local Councils (2 representatives)	Mayor, Cllr Alan Earwaker/ Joint Leader, Cllr Graham White
Surrey CC Farnham Infrastructure Programme Board	Cllr David Beaman/Town Clerk
Waverley Borough Council Farnham Air Quality Working Group	Cllr Andrew Laughton
Waverley Towns and Parishes Meetings	Mayor, Cllr Alan Earwaker/ Joint Leader, Graham White

Group	Representative
Wey Valley Community Rail Partnership	Cllr David Beaman
Wrecclesham Community Centre	Cllr John Ward
Wrecclesham Recreation Ground Committee	Lead – Cllr Tim Woodhouse Reserve – Cllr John Ward

C23/22 Planning and Licensing Applications

Cllr Hesse introduced the notes of planning applications considered under the scheme of delegation pending the appointment of new members to the Consultative Group.

He advised that two appeals had been dismissed on the basis of being in conflict with the Neighbourhood Plan, and asked that thanks be recorded to councillors, residents' association members and local people who gave evidence. The site at Green Lane & Lower Weybourne would have seen 271 houses built, with the former part of the Strategic Gap and the latter would have undermined the credibility of the Neighbourhood Plan.

Cllr Hesse hoped the same approach would be taken at the appeal at Waverley Lane.

C24/22 Actions taken under the Scheme of Delegation

No additional actions under the scheme of delegation were reported.

C25/22 Reports from Other Councils

There were no reports from other Councils.

C26/22 Reports from Outside Bodies

There were no updates from Outside Bodies.

C27/22 Date of Next Meeting

The date of the next meeting was agreed as being 27th July 2023.
Council noted that the ethics and Standards training was set for 30th May, and the date for the Planning training with Steve Tilbury was agreed for 26th June.

The Mayor closed the meeting at 8.24 pm

Chairman

Date

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FARNHAM TOWN COUNCIL

C

Notes

Community Working Group

Time and date

9.30 am on Wednesday 5th July, 2023

Place

Council Chamber - Farnham Town Hall

Community Working Group Members Present:

Councillor Alan Earwaker (ex-Officio)
Councillor Andrew Laughton
Councillor Brodie Mauluka
Councillor Kika Mirylees
Cllr Dixon (via zoom)

Officers:

Oliver Cluskey (Events Manager)
Lara Miller (Communities officer)
Iain Lynch (Town Clerk)

1. Apologies

Apologies were received from Cllr Dixon and Cllr Jackman. Cllr Dixon Joined by zoom.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the previous meeting

As this was the first meeting of the Communities Working Group, there were no minutes to review.

4. Overview of the work of the Community Working Group

Member received a presentation on the work of the Community Working Group which covered the annual events programme and community projects. Members were encouraged to review the programme but it was noted that the programme was up to capacity with regard to existing staffing resources. Members discussed the objectives of the programme which were to create a vibrant community, increase footfall to support local businesses, attract visitors and to improve wellbeing. It was noted that the ambition was to have something happening in Farnham every month (not all organised by the Town Council) so that Farnham was always seen as a place to

go. With the Farnham Maltings programme and events organised by community groups there was a positive benefit for all.

There was a discussion about the Ron Lancaster Memorial gates in Gostrey Meadow, which were a challenge for some drivers. The Working Group heard of several options that had been considered for replacement gates in Longbridge or widening the space in Union Road, and these had been considered in the context of future plans for Gostrey Meadow and the alternate option of moving the Falkner fountain. It was noted this was under active consideration and would be further discussed at the Assets task Group and Strategy & Resources.

The Working Group received details of events currently led by Farnham Town Council recognising that these may not always be something that had to be done by the Town Council:

- **Music in the Vineyard (January-April)**
Programme of live music for the elderly demographic in the winter months.
- **Farnham Literary Festival (March)**
A varied and inclusive festival targeting all demographics and included a Schools' programme. Members were informed that there was a £10,000 budget which included a co-ordinator.
- **Walking Festival (May-June)**
The 2023 Walking Festival had over 30 walks and included 2 runs. Members noted the benefits of recruiting a volunteer co-ordinator if possible.
- **Music in the Meadow (May-September)**
Weekly outdoor music concerts with regular attendees. The programme covers a wide range of music genres and included a young artists show case each year. Members were informed that due to the number of regular attendees it was inappropriate to change the programme too radically.
- **Sustainability Festival (May or June)**
Members were informed that the Sustainability Festival replaced the Spring Festival and was a partnership with the Farnham Community Farm. All proceeds from stalls were transferred to FCF as this was the basis of the agreement.
- **Proms and Pop in the Park (June)**
A popular event following Farnham Carnival where the infrastructure costs are shared with the Lions.
- **Young People's events (August)**
Members noted that the Younger people task group was set up in 2019 with a budget of £10,000 which was put towards young people's events such as the 'extreme mountain bike show' and 'ramp jam'. The 'Extreme bike show' was booked to return in August. The target group is 13-19 year olds but the events are popular with families.
- **Gin and Fizz Festival (September)**
Members noted that the location had changed to Badshot Lea Kiln as the previous administration wanted to trial having an event outside the Town Centre. Members noted that the potential income was expected to be lower and the costs were likely to be higher with additional infrastructure and security required and rather than a previous surplus making event this was budgeted to have a £2,000 deficit.
- **Food and Drink Festival (September)**

Members noted the success of previous festivals and the footfall it brings with significant visitors. The event surplus is used to subsidise other events in the programme. Although oversubscribed, the 2022 surplus was restricted due to fewer stalls post COVID to give more space to public. Members discussed the possible use of Brightwells once opened and noted that the latest plans with proposed wider kerbed footways in Castle Street included in the Town Centre Infrastructure works would significantly reduce the capacity of Castle Street events.

- **Craft Month (October)**

Members noted that October Craft month was the annual celebration of craft in Farnham with a budget of £15,000. Members noted that there was also an additional grant from the South Street trust over the next five years towards a maker's residency from one of the other World Craft Cities. Members discussed the challenges facing graduates and makers such as the cost and availability of makers' space. Members agreed that craft should continue to be an integral part of the strategic plan of tourism in Farnham.

- **Christmas Lights Switch on (November)**

Members noted the positive community involvement with schools and arts groups. Cllr Mirylees presented the idea of a light festival with lanterns created by children in craft month and this was welcomed by the Working Group.

- **Christmas Market (December)**

Members noted that the Christmas market surplus helped pay for the Christmas Lights switch-on event.

- **Monthly Farmers' Market**

Members briefly discussed the monthly market and noted that it was one of the most successful farmers' markets in the South East and included craft stalls to boost numbers in quieter months.

- **West Street Market**

Members were informed of two complaints from residents of Kingham Place who had asked for vehicle access during the West Street Market events. Members agreed with the officers' decision that the nature of the road closure was such that access could not be permitted on safety grounds and noted that the residents could also raise with Waverley Borough who authorised the closure to see if there were other options. Members agreed to explore the idea of moving the market to Brightwells once some clarity had been established on space available and opening dates.

- **Business support**

Members discussed the proactive response by FTC when businesses had faced challenges such as COVID and the West Street road closure. FTC had supported businesses with various schemes like the Christmas snow windows and the current 'Treat yourself in Farnham' campaign developed in partnership with South East Water to bring people back to Farnham after the long road works closure that had been so disruptive.

Members discussed the challenges faced by graduates of UCA and makers due to lack of space and high rental prices and noted the efforts made to create makers' spaces and incubator spaces. It was further noted that efforts were being made for underused properties owned by Waverley and Surrey to be used for economic benefit.

- **Business Improvement District**

The Working Group received a brief description of the proposed Farnham BID (Business Improvement District). Members were also informed that the BID was business-led but being coordinated by FTC and WBC with support from an external consultant (Mosaic) up to the vote stage which was to be held in October. It was noted that the BID would be funded by a supplementary business rate (of up to 2%) and all eligible business rate payers, including Farnham Town Council, in the designated zone (essentially most of the Town Centre Conservation Area) would be able to vote on the proposed business plan. It was noted that the monies collected would be retained by the local BID group for locally agreed projects unlike nearly all of the rest of the business rates which were passed back to central government for redistribution.

- **Sponsorship**

Members were informed that it was a challenging time for confirming sponsors and were requested to pass on any potential leads. All members had received an invest in Farnham brochure which set out the benefits from partnering with Farnham Town Council.

- **Wellbeing and Younger People**

The Working Group noted it oversaw well-being activities as a specific Task Group had not been created for 2023/24. The Young People Task Group had been created.

The Working Group and met on its own and with partner organisation. The efforts made to engage with young people after a series of anti-social activities at summer events and across Farnham were noted. This had led to the Youth Shelter at Borelli Walk being agreed on Waverley land, part-funded by the Police and Crime Commissioner. There had been some incidents around the shelter, and FTC had provide an increased grant for 40 Degreeez to support outreach work from the centre. The work at Hale funded by a lotter grant for three years which was making a beneficial impact was noted as was the role of FTC in co-ordinating the Young People Task Group which provided a useful information sharing opportunity for groups working with Young people in Farnham. The Working Group noted that supporting young people was a stated priority of the new administration, and future activities would be further discussed, particularly when planning for the future.

Members noted the discussions that had taken over a potential BMX track to replace the former one at Sandy Hill (in land that was part of the Thames Basin Heath) and that Waverley BC was leading on this with different sites including Brambleton park being discussed.

- **Community Grants**

Members noted that Community Grants of up to £2,000 were available to any not-for-profit organisation for one-off projects that promote the environment and/or community life for residents who live in Farnham. Previous successful applications have included projects for young people, leisure sport and cultural activities, community buildings, environmental projects, play projects, activities and help for older people and people with disabilities.

In addition, members noted that Farnham Town Council operates a 'light touch' service level agreement scheme where organisations are providing important social or community services that fit with the objectives of the Council. Organisations that receive SLA contributions (usually £2,000 or above) can use their funding for general purposes as agreed and are groups that may receive funding over a longer period whilst their objectives and activities meet the outcomes desired by the Council. There was a small budget for in-year grants of up to £250 for groups that had not received other support, managed by the Town Clerk in line with the council criteria.

- **Community Centres**

The Working Group heard that the Wrecclisham Community Centre was a Farnham Town Council asset managed by a volunteer trust. Broadly, the fabric of the building was the responsibility of the Town Council with the internal items the responsibility of the trust. Other community centres and halls including the Hale Community Centre, the Hale Institute, the Kiln in Badshot Lea, the Rowledge Village Hall, Brambleton Hall, St martin's Hall in the Bourne, and Weybourne Village Hall provided important community space managed by volunteer groups often with some grant funding for community activities.

5. Finance report

The Working Group considered the finance report attached to the agenda noting the finances approved in the budget for the activities of the Working Group for 2023-24 and that changes could emerge after the Strategy Workshop scheduled for October.

6. Matters for future meetings

There were no specific matters raised beyond those discussed.

7. Date of next Meeting

The date of the next meeting was agreed as Wednesday 4th October at 9.30am.

The meeting ended at 13.30 pm

Notes written by Oliver Cluskey/Iain Lynch

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FARNHAM TOWN COUNCIL

D

Notes

Strategy & Resources

Time and date

9.30 am on Tuesday 18th July, 2023

Place

Council Chamber - Farnham Town Hall

Strategy & Resources Members Present:

Councillor David Beaman
Councillor Mat Brown
Councillor Alan Earwaker
Councillor Tony Fairclough
Councillor George Hesse
Councillor Andrew Laughton
Councillor Michaela Martin
Councillor Kika Mirylees
Councillor Graham White

Officers:

Iain Lynch (Town Clerk)
Jenny de Quervain (Planning and Civic Officer)

1. Apologies

There were no apologies, all councillors were present.

2. Declarations of interest

There were no declarations of interest.

3. Minutes of previous meeting

There were no formal minutes of the first introductory meeting which had been provide an overview of matters overseen by the Strategy & Resources Group and bring councillors up to speed on current projects.

4. Finance Report

I The Town Clerk introduced the financial reports and briefed Members on the normal month end reporting and review process and the additional emphasiz each quarter. The financial quarterly reports were presented with the agenda and reviewed with attention

drawn to a number of points including those asked of members ahead of the meeting. The following documents were reviewed

- i) Trial Balance to 30th June 2023 at Appendix Bi
- ii) Income & Expenditure by Code to 30th June 2023 at Appendix Bii
- iii) Income & Expenditure by Committee to 30th June 2023 at Appendix Biii

The Town Clerk highlighted the areas where the income budget needed some explanation including: Grant income which was one of the balancing budget items used to keep the Council Tax down in 2023/24. Normally Council is cautious about being too optimistic on grant income, as there was no certainty of success. The precept was at 50% since payments are made twice a year with the second tranche being in October. The CIL income was not planned for since payments were affected by a number of factors. Once received it goes into an earmarked reserve and is moved to a dedicated earmarked reserve when an allocation is made, until drawn down. Interest received is significantly higher than expected given the rapid rise in interest rates. Several other items of income for booking and ticket sales were received later in the year. In terms of sponsorship a number of items were still to be invoiced for events yet to happen, and one key sponsor had to reduce the level of support for the current year.

In terms of expenditure, the town Clerk highlighted the codes for staffing and agency staffing which fluctuated according to vacancies but the aim was to balance the expenditure over the codes. The position over grants and the availability of the fund for environmental and community initiatives was noted.

The trail balance contained the earmarked reserves allocation, and the Working Group noted these were normally reviewed at budget/precept setting and also at the end of the year.

- 2) The Town Clerk advised that whilst councillors approved BACS and cheque payments the documents were always available for inspection.
- 3) The Town Clerk reported on small grants (of £250) to Folly Hill School, and to the Royal British Legion towards their VE/VJ day event.
- 4) The Town Clerk advised that the Pensions Regulator auto-enrolment renewal requirement had been met
- 5) The Working Group noted the current position with the Business Improvement District and the expected recommendation that FTC as a business ratepayer should vote in favour of the new business-led project. The detailed business plan would be considered in September.

5. Brightwells Yard Update

The latest position on Brightwells Yard was noted. The fact that the Section 278 works in East Street were unlikely to take place until the beginning of 2024 (to avoid the Christmas trading period) led to uncertainty about when aspects of the scheme would be completed.

It was noted that discussions between Waverley, Surrey and Crest over the footbridge to Borelli Walk had not been concluded and Surrey was pressing for the bridge to be wider to meet current standards.

6. Farnham Infrastructure Programme

Cllr Beaman updated the Working Group of the outcome of the Surrey Cabinet meeting when it was agreed to allocate £14m of Surrey funding subject to further funding being sought from

Section 106 developer contributions and Community Infrastructure Levy (CIL) payments from Farnham and Waverley councils with a total project cost of £17.5 million.

Cllr Beaman had circulated an FIP update, dated 16th July, to all councillors setting out the current position and highlighting issues raised at a series of meetings and a number of points where there remained concerns and FTC view should be clarified. The document is attached at Annex I to these minutes.

The Town Clerk advised that the Surrey Infrastructure Programme Team had written to the Council advising that all communications had to go via the Programme Team and not from individual councillors direct to the consultants who were funded from the Programme budget as this had direct impact on expenditure.

The Working Group noted progress on the Wayfinding Scheme which would be completed once the Brightwell's Scheme was further forward. The Surrey Coalition of Disabled People walk-round of the town centre to identify areas that needed improvement in the final designs was welcomed, as was the consultation with businesses on loading and delivery requirements.

The Working Group discussed options that might be considered for a temporary two way arrangement on Woolmead Road during the Section 278 works but the likelihood of this was not known.

Cllr Beaman reminded councillors of the LCWIP (Local Cycling and Walking Improvement Programme) consultation events taking place and encouraged involvement.

Cllr Fairclough left at this point.

7. Local Plan, Neighbourhood Plan and recent appeals

1) Potential Judicial Review of Waverley lane decision

The Working Group noted a discussion that had been held with Planning advisor Steve Tilbury to consider next steps following the Inspector's decision to allow homes to be built on the site at Waverley Lane. This decision was very surprising given other recent appeal decisions. Members and Officers felt that there was a significant omission in that the Inspector had seemingly ignored the fact that this was a candidate area for the AONB extension and that there was a specific policy (10c) in the Neighbourhood Plan giving additional protection to such areas. Insufficient weight appeared to have been given to the Farnham Neighbourhood Plan allocations policy FNP 14 and the fact that this site was of rural character outside the Built Up Area Boundary. Although the AONB had not yet concluded the fact that the site was one of a few chosen from a significant number and had been assessed means that it is acceptable because of its landscape quality to be part of the AONB.

The Working Group also noted that this site was one of those previously subject to an unsuccessful Judicial Review by developers before the Neighbourhood Plan was Made.

(Cllr Mauluka left at this point.)

The Working Group agreed that there was merit in challenging the decision, and that support of Waverley Borough Council in doing would be pursued. It was agreed that to avoid double costs, it would be preferable if Waverley and Farnham Town Council could share legal advice with FTC contributing if required.

It was noted that a call in to the Secretary of State was not possible once a decision had been made, and a Judicial Review of the decision was the only way forward. It was agreed to pursue advice from the Surrey Hills AONB, Natural England and seek Counsel's opinion on the likelihood of success on these points which seemed to have significance for other candidate areas for special landscape areas across the country.

Recommendation:

It was agreed to recommend to Council that a Judicial Review on the Inspector's Decision on Waverley Lane be considered.

The Town Clerk advised that this decision would need to be made in Exempt in order that the Council could consider confidential legal advice. It was also noted that a Special Council meeting would need to be provisionally set for 7th or 8th August in case a decision making meeting was required if a Judicial Review were to be pursued as the deadline for making a claim was 14th August.

Cllr Mirylees and Cllr Brown left at this point.

2) Design Statement

Jenny de Quervain advised that a response was Waverley was still awaited.

3) Local Plan and Neighbourhood Plan

The Working group noted the Local Plan was being proposed for a 20 year timeframe, and that the latest housing numbers likely to be imposed were awaited. The Farnham Infrastructure Plan Group would meeting in the near future to consider implications for the Farnham Neighbourhood Plan Review once more information was received from Waverley.

8. Consultations received

Cllr Beaman had circulated details of a very short consultation on the proposed closure of the ticket office at Farnham railway station. This was part of a programme to close ticket offices across the country but there were concerns for safety of passengers and the availability of tickets for people unable to use the ticket machines or book tickets online. It was agreed that Cllr Beaman and the Town Clerk would draft a response for submission by the closing date of 26th July, and recommend it to Council for adoption or any additions.

[The response is attached at Annex 2 to these minutes].

9. Property & Assets

The Town Clerk provided an update on a range of property and assets matters.

- 1) Surrey County Council: Library Gardens. The Working Group noted the principle of FTC managing the gardens again had been agreed, but a further meeting was awaited on the details.
- 2) Land at Whitmore Green. The Working Group noted that since Surrey had taken back responsibility for highway grass cutting some community amenity areas such as that at Whitmore Green were no longer being cut. **It was agreed to recommend to Council that officers discuss with Surrey County Council if they wished to transfer it to Farnham Town Council with a further report back to the Assets task Group.**
- 3) The Working Group noted the number of playground repairs undertaken since Farnham took over the management of Gostrey Meadow and that over £15,000 had been spent to date. Unfortunately, as a result on ongoing vandalism and the age of the equipment there

had been a number of parental concerns raised. It was agreed that signage explaining what was planned would be beneficial.

- 4) The Working Group considered the draft drawings for the Gostrey Meadow pre application discussion with Waverley for the café, toilets and playground which were attached at Appendix D to the agenda.
- 5) The Working Group considered again the proposal to widen the Ron Lancaster Memorial Gates (Gostrey Meadow). A draft drawing for further consideration by the Assets Task Group was attached at Appendix E. It was agreed that contact with the Lancaster family be established and advice from Surrey Highways sought re any additional requirements prior to a decision being made.
- 6) The Working Group noted the successful Hale Chapels opening and the completion of the project. The Town Clerk advised that the work had identified some concerns over the deterioration of the Lych gate which needed restoration and **it was agreed to recommend to Council the repair of the Lych gate and earmark up to £20,000 for its repair subject to tenders.**
- 7) The Working Group noted that an insurance claim relating land transferred from Waverley Borough Council for subsidence to properties adjacent to the riverside had been received. This had been referred on to Waverley Borough Council (owners at the time of the claim) but it was agreed that further arboricultural report should be undertaken (from within existing budgets).
- 8) The Working Group noted antisocial behaviour in Green Lane Cemetery and damage caused to memorial benches. Action taken by officers and plans to address this were noted.
- 9) The Working Group noted that the investigation by Waverley Planning for the Riverside sculpture – A hands turn had concluded and Farnham Town Council had been asked if it would now submit a planning application; evidence of permitted development or if the installation was being removed at the end of its display.
Given the circumstances and that the display would be in situ for longer **Council is recommended to authorise the Town Clerk to submit a Planning application for the area to be used for the sculptural displays.**
- 10) The Working Group heard that the Council's three management plans for Gostrey Meadow, West Street Cemetery and Badshot Lea Cemetery had resulted in Green Flags being awarded.
- 11) The Working Group noted the Farnham Flame repairs had been completed prior to erection on Brightwells Yard and subject to a test of the brackets by a structural engineer.
- 12) The Working Group noted a meeting was to be held with the Trustees of Victoria Garden relating to security and ongoing antisocial behaviour.

10. Reports from Task Groups

The Working Group noted the issues arising from the Young People's Task Group which included:

- suggestion for a local lottery to help fund future youth work in Farnham. Councillors to research local lottery schemes/the technicalities of running one and put a report together for a future meeting
- School youth councils to be invited to host their meetings in the Council Chamber again
- Councillors on the Task Group to visit the various organisations responsible for youth provision in Farnham
- 40 Degreez invited questions for inclusion in a survey they are conducting to establish what young people want from local youth provision
- The need to commission a survey (or review existing information/SCC data to determine all existing youth provision in Farnham, the costs, unmet need etc. to be discussed at a future YPTG meeting.

- Events by different organisations over the summer to be collated, ideally on FTC website for ease of finding out what is taking place.

11. Items for future meetings

This item was deferred.

12. Town Clerk Update

The Town Clerk provided an update on the 'Treat Yourself in Farnham' campaign; staffing matters; and on the Pauline Baynes display (illustrator for Tolkien and CS Lewis including Lord of the Rings and Narnia) in the Town Hall as part of Heritage Open days.

13. Date of next meeting

The Working Group noted that the Waverley Executive meetings may be taking place on a Tuesday morning in future, and it was agreed to change the time of Strategy & Resources meeting to 2pm but retaining the option of 9.30 if more suitable.

The next meeting was agreed as being on September 5th at 2pm.

The meeting ended at 12.36 pm

Notes written by Iain Lynch

Annex 1 to Minutes of Strategy & Resources

FTC STRATEGY & RESOURCES WORKING GROUP TUESDAY 18th JULY 2023 : FIP UPDATE

FIP Board Meeting

Considerable progress has been made towards starting to actually implementing various proposals that have been identified in FIP to improve the environment and air quality in Farnham Town Centre. The FIP Board met on 16th June at which the results of the traffic modelling of the hybrid options V (Minimal Change) and Y (two way traffic on Woolmead Road with East Street restricted to one way bus operation) which had been identified as being appropriate for further review at the previous FIP Board meeting held in March. The traffic modelling revealed that whatever hybrid option was pursued journey times for many cross town journeys would increase although this assumes no modal shift from private car to alternative means of transport. This should not be of any real surprise since longer journey times are inevitable for many trips unless there is to be investment in new road building (e.g. Western Relief Road) which is highly unlikely given restrictions on public expenditure and Central Government's climate change objective of achieving carbon net zero.

East Street

Whilst Option Y would create a semi pedestrianised environment in East Street and is the preferred option of FTC it is accepted that making Woolmead Road two way could only be implemented if there was acquisition of land (which is not in SCC ownership) to widen the road at the pinch point with Bear Lane. It should be added that the need to acquire land is disputed by The Farnham Society who have been advised by highway engineer, Robert Mansfield. SCC are, however, the responsible highway authority. The original development plans for the Woolmead site are, however, currently subject to review and it is possible that any revised plans might include releasing a the small amount of land required at the Bear Lane pinch point to allow Woolmead Road to meet the technical requirements for two way operation.

In the short term the closure of East Street for an unknown period of time will be necessary to allow the Section 278 works associated with the Brightwells development to take place. Given the recent difficulties that were caused by the closure of West Street have highlighted the need to plan more effective mitigation measures in advance of the anticipated closure of East Street which is expected early 2024. One of the mitigation measures that has been suggested by SCC Cllr Catherine Powell is for Woolmead Road to temporarily to be made two way with HGV movements either being totally prohibited or restricted to movements in one direction only. If such an arrangement was successful then consideration could be given to making such an HGV restriction permanent so that Woolmead Road could be made two way without any land acquisition being required at all.

SCC Expenditure Approval

The FIP Board meeting on 16th June has, therefore, finally approved implementation of Options A and B as revised mainly affecting Downing Street and Castle Street (as already agreed at a previous FIP Board meeting) along with hybrid Option V affecting The Borough with an objective of implementing Option Y at a later date as and when circumstances and resources allow.

Against this background SCC's Cabinet at a meeting held on 20th June approved expenditure of £17.5 million on improvements to Farnham Town Centre of which SCC would contribute £14 million, £250,000 from Section 106 contributions and the balance being met by proposed CIL contributions

from WBC and FTC. This approval of expenditure was formally confirmed at a meeting of SCC's Full Council held on 11th July.

SCC will not, however, release their contribution of £14 million until CIL contributions from WBC and FTC are secured. At an internal update meeting held on 11th July the question has been asked as to how much FTC are being expected to contribute especially since FTC CIL funds are meant to be allocated to community projects (and indeed there is already a provisional commitment to allocate the majority of existing FTC CIL funds to improvements to Gostrey Meadow) whereas WBC CIL funds should be allocated to Strategic Projects such as FIP. The question of how much FTC would be expected to contribute has not, as yet, been answered and views and opinions of members are sought.

There are a number of other infrastructure projects in Surrey that have sought funding from SCC that have not been successful and indeed the allocation of £14 million to Farnham Town Centre is one of the largest allocations in Surrey. Obviously we would all be grateful for even greater expenditure in Farnham one has to recognise that this allocation is being made at a time of considerable financial pressures on all local authorities and with high cost inflation on the construction industry the expenditure approved by SCC must be seen as facilitating the important first step towards eventual pedestrianisation of Farnham Town Centre rather than an end in itself.

In addition to this expenditure a further £505,000 was approved for improvements to the Water Lane junction – this is funded by a CIL contribution of just under £405,000 from WBC and Section 106 contributions of £100,000.

Continuing FTC Concerns

Although thankful for the financial commitment that has now been made by SCC FTC has a number of continuing concerns over the detailed implementation of the FIP proposals in particular : --

- FTC continues to have concerns over the introduction of a right turn from Castle Street into The Borough
- The lack of any significant measures in both North and South Farnham to cope with any displaced traffic from Farnham Town Council
- The amount of street furniture (road signs, traffic lights etc) needs to be minimised particularly in the Town Centre Conservation Area. Of particular concern is the suggestion that with the section of Downing Street between Longbridge and Lower Church Lane becoming two way that the junction with Victoria Road and Union Road should be signalised – with both Victoria Road and Union Road remaining one way it is FTC's view that traffic management at this junction could be as easily managed by a small or mini roundabout rather than by traffic lights
- More effective enforcement, probably through latest generation CCTV, is required of HGV weight restrictions and the (hopefully) soon to be introduced 20mph speed limit on certain roads

With the approval of expenditure FTC will continue to pursue these concerns.

Design Work

Now that expenditure is approved more detailed design work can commence on the various schemes that have been approved in principle for implementation.

A Castle Street Parking Workshop was held virtually on Monday 10th July involving ward councillors for both WBC and SCC. A summary of the matters discussed is attached as Appendix 1. A further meeting has been scheduled to be held on Tuesday 1st August and discussions are proposed to be held with the Castle Street Residents' Association. Implementation of FIP will, however, reduce the number of parking spaces available on Castle Street and one of the detailed matters on which the views of all

members is invited is whether the space which since COVID has been allocated outside The Nelson for outside drinking and dining should continue to be provided or revert to parking.

A questionnaire is currently being distributed to all town centre businesses to provide a comprehensive updated database on their opening times and their loading and unloading requirements for deliveries.

A meeting and town centre walkabout with representatives of the Surrey Coalition of Disabled People including myself as Chair of South West Surrey Empowerment Network has been arranged for Thursday 20th July to gain the perspective of the less able community regarding the current FIP proposals.

FARNHAM LCWIP

Members will be aware the Farnham Cycling Campaign has been concerned that insufficient attention has been given to providing priorities for cyclists (and pedestrians) in the FIP proposals that are required to encourage greater use of active travel required to meet climate change objectives.

Support for encouraging greater active travel is, however, shown by the motion promoted by Cllr Catherine Powell that received all party support at the meeting of the Full Council of SCC – see Appendix 2.

The Farnham LCWIP which outlines a 10 year strategic plan to encourage greater use of active travel has now been approved which now places SCC in a position to bid for Central Government and other grants to encourage greater active travel as and when suitable opportunities arise.

Given the financial restrictions facing all local authorities the 3 SCC councillors for Farnham are arranging area consultation meetings to ensure that feasibility funding for the various outline proposals in the Farnham LCWIP is used efficiently and effectively with broad public support. The first consultation meeting for the Upper Hale area is being held at Hale Nursery and Primary Academy on Wednesday 19th July whilst the second consultation for the Weybourne area is being held at William Cobbett Primary School on Tuesday 25th July. Two further area consultation meetings are proposed covering i) the Railway Station Farnham College and Schools on Menin Way and Waverley Lane and ii) West Farnham and Wrecclesham.

BORELLI BRIDGE

The current situation regarding the Borelli Bridge remains unclear. Crest Nicholson have extant planning permission to construct a 2.5 metre wide bridge for use by both pedestrians and cyclists. Such a bridge would, however, not be compliant with revised regulations that require bridges for use by pedestrians and cyclists. This gives rise to questions of onward liability should Crest Nicholson only be prepared to construct a 2.5 metre wide bridge for which planning permission currently exists. There are also unresolved issues of overall bridge design.

16.07.23.

Cllr David Beaman

SUMMARY OF MATTERS DISCUSSED AT CASTLE STREET PARKING WORKSHOP HELD VIRTUALLY ON MONDAY 10th July 2023

From: Jenny de Q <Jenny.Deq@farnham.gov.uk>

Dear Councillors and Town Clerk

The Castle Street Parking Workshop this afternoon with Elaine Martin, Chris Greenwood, Rich Franklin, Jack Roberts (SCC TRO) also included Councillors Beaman, Hesse, MacLeod, WBC Paul Hughes and Kelvin Mills.

The proposed changes include the loss of 12 parking bays (confirmation sought on the number of bays being removed on Bear Lane), 20 minute free bays to go, taxis relocated to ironstones outside no. 72 Castle Street, loading bay locations, areas for seating - we will receive a copy of the slides to review.

Paul Hughes spoke on the taxi rank (number of bays, location and consultation needed for any changes) and pavements licensing (correct applications and regulations and safety of diners from collision i.e. vehicles, terror attacks) and Kelvin Mills was asked by Councillor Hesse on the use of car parks for residents to mitigate street closures (Charity Bike Ride, Food Festival, Remembrance Parade and Christmas Market). At the moment parking is free from Saturday 6.30pm to 8am on Monday morning.

Councillor Hesse reminded Elaine of the UCA S106 for ironstone improvements and Elaine Martin is looking at Community CIL for street furniture.

The area outside the Nelson Arms is proposed to be retained with the addition of cycle stands to link in Active Travel/route.

Councillors Hesse and MacLeod will arrange to meet with Castle Street Residents Association to talk through proposed changes to seek support (contrary to CSRA 2021 partition to SCC).

A questionnaire for businesses to be circulated through FTC, WBC, SCC channels.

Next meeting is Tuesday 1 August at 2pm, an invitation has been sent to the same group.

MEETING OF SURREY COUNTY COUNCIL

TUESDAY 11th JULY 2023

**MOTION PROPOSED BY CLLR CATHERINE POWELL,
NORTH FARNHAM DIVISION**

This Council notes that:

- Increasing cycling and walking is a key objective of this Council, this is part of the Surrey's Community Vision for 2030 and Local Transport Plan (LTP4, 2021).
- The Cabinet Member for Highways and Community Resilience has recently committed to align all existing highways policies, procedures etc., with LTP4 and bring this through scrutiny to Cabinet by the end of 2023, including the frequency of highway inspections.

This Council further notes:

- The Council's progress in developing plans to encourage walking and cycling but is aware that more needs to be done.

Therefore, this Council calls upon the Cabinet, following the review of the work of the task and finish groups by the Communities, Environment and Highways Select Committee, to:

- I. Review and update the Surrey Highway Hierarchy Definition to align with the sustainable travel hierarchy in LTP4 and to support a higher priority grading on routes for local walking and cycling journeys, particularly to areas of high employment, schools, hospitals, and leisure facilities. This work should be included within the review that the Cabinet Member for Highways and Community Resilience has committed to.
- II. Develop and fund a proactive maintenance approach to vegetation impacting on walking and cycling routes. This approach should prioritise areas of high employment (including town centres), schools, hospitals, and leisure facilities to ensure that these routes are consistently safe, enjoyable, easy, and convenient to use to promote them as an alternative to private vehicle use, whilst continuing to promote biodiversity.
- III. Ensure that the approach to highway inspection is extended from surveying highway defects to inspections of issues that impact on all road users (not just vehicles), for example encroaching vegetation, left-behind signs, debris on pavements and cycleways and blocked drains.
- IV. Use the knowledge of Members, local organisations and cycling and walking groups to enable the relevant officer team to create local walking and cycling maps for schools, businesses, health, and leisure facilities etc. to use within their own plans and strategies. These maps should proactively encourage sustainable travel across the county using tools such as Surrey Interactive Map.

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Iain Lynch - Farnham Town Clerk

From: Iain Lynch - Farnham Town Clerk
Sent: 24 July 2023 15:55
To: TicketOffice.SWR@transportfocus.org.uk
Subject: Proposed Staffing Changes at Farnham Railway Station

Categories: Egress Switch: Unprotected
Switch-MessageId: f693f8b1067248a0849baa51f0051c19

I am writing on behalf of Farnham Town Council in response to the current consultation that is being undertaken by SWR to proposed station staffing changes as they will affect Farnham. At the outset, Farnham Town Council would like to acknowledge the customer service of the ticket office staff and the contribution the station staff make to passenger safety and the local environment.

Whilst it is understood that similar changes are being proposed across all of England that will result in the closure of all station ticket sales offices the proposed consultation period of 21 days with a closing date of 26th July is very short. These changes are significant and will particularly affect the elderly and less able including visually impaired. A longer consultation period would have been more appropriate to allow detailed Equality Act Assessments to be prepared for each station. On the face of it up, it appears the Equality Act will be breached by the proposals particularly as some 20% of the UK population is disabled.

It is, however, accepted that some change is necessary to reflect changing passenger trends with the number of tickets purchased through ticket offices reducing from 82% in the 1990s to 12% of which 99% could be purchased through Ticket Vending Machines (TVMs) which have been installed at virtually at all stations. The greater use of digital technology and the internet for ticket purchases requires changes to be made as it has in other industry sectors (e.g. banks, supermarkets).

Farnham Town Council (FTC) welcomes the proposed training to enable all staff to undertake a wider range of functions including sale of tickets – this is very positive. FTC is, however, very concerned that the times at which staff will actually be present at Farnham station will be significantly reduced. As a Category 3 station Farnham station there will only be staff present during the morning until 1245 hours and will be unstaffed during afternoons and evenings and all day on Sundays.

The latest published statistics for the year ending 31st March 2022 reveal that there are an estimated 930,506 passenger entries and exits at Farnham of which 158,082 entries and exits are by regular passengers travelling on season tickets. Farnham is a relatively well used station with 4 trains per hour (2 trains per hour on the service between Alton and London Waterloo and 2 trains per hour between Farnham and Guildford).

If these proposals are to actually be implemented then FTC believes that Farnham should be staffed for a much longer period covering all the afternoons and early evenings to provide general assistance to all passenger and ensure full accessibility to facilities at the station.

It would also be necessary for the installation of an additional accessible ticket vending machine (TVM) on the Alton bound platform since the existing 3 TVMs are all located on the London / Guildford bound side of the station. In addition, all TVMs must be able to offer the full range of discounts (eg 50% wheelchair user discounts only available at ticket offices) and be fully accessible (with tactile buttons and usable at an appropriate height for wheelchair users) and generally easier to use prior to any staffing changes.

Help points will need to be easily accessible and well-signposted for assistance whenever a member of station staff is not available, and there should be a clear and effective response with trained staff who understand the needs of people with disabilities, for any queries on made via help point. Recent research has shown that only half of such requests for help have been effective.

Iain Lynch

Iain Lynch
Farnham Town Clerk



Winner Council of the Year 2021
National Association of Local Councils (NALC) Star Council Awards

Finalist: Clerk of the Year 2021
National Association of Local Councils (NALC) Star Council Awards



FARNHAM TOWN COUNCIL

E

Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 5th June, 2023

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor Tim Woodhouse
Councillor Alan Earwaker (Ex-Officio)

Officers: Jenny de Quervain

1. Election of Lead Member

Councillor Andrew Laughton was nominated as Lead Member of the Planning and Licensing Consultative Working Group by Councillor Tony Fairclough, seconded by Councillor Michaela Martin.

2. Planning and Licensing Terms of Reference

Terms of reference were reviewed.

3. Apologies for Absence

Apologies were received from Councillors Hesse, Murray and White.

4. Disclosure of Interests

None were received.

5. Applications Considered for Key/Larger Developments**Farnham Castle**

WA/2023/01092 Farnham Castle

Officer: Michael Eastham

14 OLD MARKET PLACE, FARNHAM GU9 7SF

Display of 1 illuminated fascia sign and 1 illuminated projecting sign.

Farnham Town Council has no objections subject to the signage being compliant with Farnham Neighbourhood Plan Policy FNP4 b) The level of illumination would cause no significant harm to residential amenity.

PRA/2023/01116 Farnham Castle

Officer: Simon Brooksbank

THE COURTYARD, 17 AND 16B WEST STREET, FARNHAM GU9 7DR

General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of commercial, business and service uses (Use Class E) to 23 dwellinghouses (Use Class C3).

Change of use to 16 dwellings was granted under WA/2021/02096 and PRA/2021/01346 in November 2021. This application is for 23 dwellings (13x1 bed/studio and 10x2 bed) and makes no changes to the elevations overlooking the Grade I Listed St Andrew's Church.

Provided that the dwellings have sufficient natural light and adhere to Technical Housing Standards, Farnham Town Council has no objection to the change of use from commercial to residential.

WA/2023/01174 Farnham Castle

Officer: Simon Brooksbank

THE COURTYARD, 17 AND 16B WEST STREET, FARNHAM

Alterations to elevations of the rear office building to be considered with the prior approval application under reference PRA/2023/01116 for change of use of commercial, business and service uses (Use Class E) to 23 dwellinghouses (Use Class C3).

Change of use to 16 dwellings was granted under WA/2021/02096 and PRA/2021/01346 in November 2021. This application is for 23 dwellings (13x1 bed/studio and 10x2 bed) and makes no changes to the elevations overlooking the Grade I Listed St Andrew's Church.

Farnham Town Council notes that the site is located in the Town Centre Conservation Area. Character must be considered against Farnham Design Statement guidelines. Alterations must be compliant with Farnham Neighbourhood Plan Policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and its setting, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD, LPP2 policy DM5 Safeguarding Amenity. The proposed dwellings must have sufficient natural light and adhere to Technical Housing Standards.

6. Applications Considered

Farnham Bourne

WA/2023/01083 Farnham Bourne

Officer: Germaine Asabere

8 GREENHILL ROAD, FARNHAM GU9 8JW

Erection of a pool outbuilding following demolition of existing outbuilding.

Farnham Town Council has no objections to the replacement outbuilding subject to it being conditioned ancillary to the dwellinghouse.

WA/2023/01088 Farnham Bourne

Officer: Sam Wallis

86A TILFORD ROAD, FARNHAM GU9 8DS

Erection of an outbuilding following demolition of existing garage.

Farnham Town Council notes that the fallback position is an outbuilding under permitted development WA/2021/0344. The new proposal is a larger outbuilding to the front of the building line, not compliant with Residential Extensions SPD.

WA/2023/01098 Farnham Bourne

Officer: Gillian Fensome

2 GROVELANDS, LOWER BOURNE, FARNHAM GU10 3RQ

Erection of extensions and alterations to elevations and alterations to roof form.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01120 Farnham Bourne

Officer: Lauren Kitson

GOLDHILL GROVE, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH

Application under Section 73 to vary condition 1 of WA/2022/00407 (approved plan numbers) to allow an increase in floor areas of bedrooms and family area with a revised roof.

No comment.

WA/2023/01128 Farnham Bourne

Officer: Omar Sharif

BOURNE TENNIS CLUB, THE BOURNE CLUB, 12 FRENHAM ROAD, FARNHAM GU9 8HB

Erection of a new building to contain 2 tennis courts following the demolition of the existing building and outdoor tennis court, together with the installation of 2 outdoor padel courts, associated works including outdoor lighting and landscaping.

Farnham Town Council welcomes additional sports provision. The floodlighting must be contained to the site with no overspill to neighbouring properties and limited to existing hours of operations (dusk to 22.00 hours).

CA/2023/01160 Farnham Bourne

Officer: Theo Dyer

1 VICARAGE HILL, FARNHAM GU9 8HG

GREAT AUSTINS CONSERVATION AREA REMOVAL OF TREES

Although the site appears to have a number of trees, no reason is shown for felling these seven. Farnham Town Council objects to the felling of trees, especially in the Great Austins Conservation Area covered by Farnham Neighbourhood Plan policy FNP5. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01178 Farnham Bourne

Officer: Theo Dyer

ARDMORE, 17 DOUGLAS GROVE, LOWER BOURNE, FARNHAM GU10 3HP
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 50/99
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01081 Farnham Bourne

Officer: Theo Dyer

KILN FARM COTTAGE, 3A WINSTON WALK, LOWER BOURNE, FARNHAM GU10 3LX
APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 54/99
Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01123 Farnham Bourne

Officer: Theo Dyer

LATCHWOOD, 12 LATCHWOOD LANE, LOWER BOURNE, FARNHAM GU10 3HB
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER WA217
Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Castle

WA/2023/01103 Farnham Castle

Officer: Gillian Fensome

30 TOR ROAD, FARNHAM GU9 7BY

Erection of a single storey extension, hip to gable and dormer extensions to provide habitable accommodation in roof space; erection of detached garage following demolition of existing detached garage.

Farnham Town Council raises objection to this application unless the extensions and replacement garage are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01101 Farnham Castle

Officer: Anna Whitty

54 CRONDALL LANE, FARNHAM GU9 7DD

Erection of extensions and alterations to bungalow to form a two storey dwelling including dormer windows, rooflights and chimney following removal of existing chimney.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01115 Farnham Castle

Officer: Wanda Jarnecki

OLD CHAMBERS, 93-94 WEST STREET, FARNHAM GU9 7EB

Certificate of Lawfulness under Section 192 for use of building as an eye clinic.

Farnham Town Council has no objections to the use of the building as an eye clinic under Class E.

WA/2023/01145 Farnham Castle

Officer: Gillian Fensome

LAND AT 3 VICTORIA ROAD, FARNHAM GU9 7RB

Erection of double car port with associated bicycle and bin storage to serve new dwellings.

Farnham Town Council objects to the proposed car port being out of character with the Town Centre Conservation Area covered by Farnham Neighbourhood Plan policy FNP2. Although not a planning matter, the northern section of the site does not appear to be in the ownership of the applicant on the Land Registry.

WA/2023/01158 Farnham Castle

Officer: Wanda Jarnecki

8 WEST END GROVE, FARNHAM GU9 7EG

Erection of single storey extensions following demolition of existing extension and alterations to elevations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01166 Farnham Castle

Officer: Sam Wallis

31 HIGH PARK ROAD, FARNHAM GU9 7JJ

Application under section 73 for Variation of Condition 1 (approved plans) of WA/2021/02183 to allow for alterations to ground and first floor windows on front elevation to bay windows and the addition of a timber canopy over side access door.

No comment.

Farnham Firgrove

WA/2023/01095 Farnham Firgrove

Officer: Anna Whitty

25 BRAMBLETON AVENUE, FARNHAM GU9 8RA

Erection of two storey and single storey extensions following demolition of existing extensions.

Farnham Town Council raises objection to this application unless the extensions are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable

Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01117 Farnham Firgrove

Officer: Gillian Fensome

SILVER BIRCH, 89B GREENFIELD ROAD, FARNHAM GU9 8TH

Alterations to attached garage, including pitched roof with installation of rooflight, to provide habitable accommodation and erection of entrance porch with associated landscaping.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 16 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

Farnham Heath End

WA/2023/01087 Farnham Heath End

Officer: Wanda Jarnecki

3 GRAVEL ROAD, FARNHAM GU9 0JB

Certificate of Lawfulness under Section 192 for the construction of a rear dormer window.

No comment.

WA/2023/01084 Farnham Heath End

Officer: Matt Ayscough

BALI HAI, ALMA LANE, FARNHAM GU9 0LJ

Erection of a single storey extension.

Farnham Town Council objects to retrospective planning applications. Extensions must be confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 16 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

TM/2023/01107 Farnham Heath End

Officer: Theo Dyer

3 WELLESLEY GARDEN, FARNHAM GU9 0JS

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA/18

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line

with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological

Conservation and NE2 Green and Blue Infrastructure. Though more relevant to

hedge cutting, the bird nesting season is generally March to August – checking for

active nests is essential, prior to cutting and pruning during this period.

TM/2023/01179 Farnham Heath End

Officer: Theo Dyer

1 THE GLADE, FARNHAM GU9 0QT

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 21/10

Farnham Town Council leaves to the Arboricultural Officer. In response to a

climate emergency, it is vital to retain green infrastructure in line with LPPI policy

CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2

Green and Blue Infrastructure, replanting is necessary with suitable species in an

appropriate location (Alder or River Birch has been suggested). Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Moor Park

WA/2023/01082 Farnham Moor Park

Officer: Matt Ayscough

2 BROOMLEAF ROAD, FARNHAM GU9 8DG

Certificate of Lawfulness under Section 192 for the erection of a rear extension.

No comment.

Farnham North West

WA/2023/01085 Farnham North West

Officer: Matt Ayscough

10 CRONDALL LANE, FARNHAM GU9 7BQ

Alterations, including height extension, to existing conservatory elevations with replacement roof.

Farnham Town Council has no objections to the alterations. Alterations must be compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TD1 Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD.

WA/2023/01155 Farnham North West

Officer: Philippa Smyth

LAND CENTRED COORDINATES 481885 146077, RUNWICK LANE, RUNWICK, FARNHAM

Alterations to existing stable building to provide a dwelling and associated works including solar panels following demolition of existing sand school and removal of container; siting of 2 shepherd huts for domestic storage purposes.

Farnham Town Council seeks confirmation as to where Farnham FP10 runs in relation to the site boundary. Situated Outside the Built-up Area Boundary of the Farnham Neighbourhood Plan, development must be compliant with policy FNPI0 Protect and Enhance the Countryside, LPP1 RE1 Countryside beyond the Green Belt, RE3 Landscape Character AGLV. The shepherd huts must be conditioned ancillary to the dwelling house. Concern is raised at the loss of equestrian facilities in this countryside location.

WA/2023/01176 Farnham North West

Officer: Anna Whitty

34 FOLLY HILL, FARNHAM GU9 0BH

Erection of replacement fence and gates.

Farnham Town Council notes that insufficient space is available in front of the gates for a vehicle to be safely off the highway. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure and the Climate Change and Sustainability SPD. The bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Weybourne

WA/2023/01156 Farnham Weybourne and Badshot Lea

Officer: Dylan Campbell

4 BULLERS ROAD, FARNHAM GU9 9EP

Erection of a detached dwelling with new vehicular access and parking.

Farnham Town Council strongly objects to the overdevelopment of the garden land of 4 Bullers Road. The proposed dwelling is over the garden and driveway reducing the host dwelling's parking provision to one space for a three-bedroom dwelling. The proposed two-bedroom detached dwelling is not compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, LPP1 policy TDI Townscape and Design and LPP2 policy DM5 Safeguarding Amenity, having a negative impact on the future occupant and on the neighbour at 2B.

This is a congested location with limited on-street parking, many residents' parking on pavements and being displaced into other local roads. The road is also shared with Heath End School and experiences severe issues with vehicles accessing the congested location for school drop-off and pick-up. Bullers Road is due to receive funding for being a 'School Street' excluding access to vehicles at the beginning and end of the school day. Reducing existing off-street parking provision and on-street parking with negatively impact all residents of Bullers Road.

WA/2023/01157 Farnham Weybourne and Badshot Lea

Officer: Gillian Fensome

1 MONKTON LANE, FARNHAM GU9 9ND

Erection of extensions.

Farnham Town Council raises objection to this application unless the extensions are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

Farnham Rowledge

WA/2023/01100 Farnham Rowledge

Officer: Anna Whitty

9A ROSEMARY LANE, ROWLEDGE, FARNHAM GU10 4DB

Erection of extension and alterations to existing bungalow to form a two storey dwelling including dormer windows and rooflights.

Farnham Town Council regrets the loss of another single storey dwelling. Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01118 Farnham Rowledge

Officer: Matthew Roberts

15 MEADOW WAY, ROWLEDGE, FARNHAM GU10 4DY

Erection of extension and alterations.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential

Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

WA/2023/01150 Farnham Wrecclesham and Rowledge

Officer: Wanda Jarnecki

61 BOUNDSTONE ROAD, ROWLEDGE, FARNHAM GU10 4AT

Erection of extension and alterations to integral garage to provide habitable accommodation following demolition of existing extension.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

7. Appeals Considered

WA/2022/01984 Farnham Firgrove

Case Officer: Dylan Campbell

UNITS 1 - 5 HOOKSTILE LANE FARNHAM GU9 8LG

Outline application for up to 7 dwellings (no more than 1,000sqm of floorspace) with vehicular access off Hookstile Lane, with some matters reserved (Landscaping).

This application was heard at Waverley's Western Committee on 14 June 2023 at 6.00pm.

FTC did not put forward a Town Councillor to speak. WBC Ward Councillor Jerry Hyman spoke on this item. Following the debate, the Committee voted unanimously in favour of the officers' recommendation to grant permission.

For information, an appeal was allowed on 25 August 2022 for WA/2023/0558 The Old Mission Hall, Hookstile Lane, Farnham GU9 8LG for Outline application with all matters reserved for erection of 24 apartments with underground parking following demolition of existing bungalow. The Old Mission Hall (revision of WA/2018/1879) (as amplified by Transport Assessment, Travel Plan, updated ecology report, and amendment to proposed housing to include 7 of the 24 dwellings as affordable units).

8. Licensing Applications

There were none for this meeting.

9. Surrey County Council Mineral, Waste, or Other Applications/Consultations

There were none for this meeting.

10. Footpaths and Rights of Way and Waverley Borough Council Street Naming Applications

There were none for this meeting.

11. Public Speaking at Waverley's Western Planning Committee

Speaking at Western Planning Committee

WA/2022/01984 Farnham Firgrove

Case Officer: Dylan Campbell

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12. Date of next meeting

Monday 19th June 2023 at the later time of 11.00am due to the Armed Forces Flag Raising ceremony.

The meeting ended at 10.39 am

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

11.00 am on Monday 19th June, 2023

Place

Byworth, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White
Councillor Tim Woodhouse
Councillor Alan Earwaker (Ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

None were received.

2. Disclosure of Interests

Councillor Fairclough asked that it be noted that Brightwells is within his WBC Portfolio.

On licensing matters, Councillor Murray asked that it be noted he has a non-pecuniary interest as a Farnham Licensee, and also is the Vice Chair of Waverley Licensing Committee.

3. Applications Considered for Key/Larger Developments

Farnham Castle

WA/2023/01185 Farnham Castle

Officer: Michael Eastham

DI 8-9a, D14 10-13, D6 14-24, D4A & D8 RU6-RU8 BRIGHTWELLS REGENERATION SCHEME, EAST STREET, FARNHAM

Construction of shopfronts in relation to details required for Condition 10 of planning permission WA/2016/0268.

No comment.

WA/2023/01211 Farnham Castle

Officer: Philippa Smyth

LAND AT FARNHAM RETAIL PARK, GUILDFORD ROAD, FARNHAM GU9 9QJ

Erection of single-storey building for use as a drive-thru coffee shop together with landscaping and associated works.

Farnham Town Council notes that this application is a similar scheme to that withdrawn in 2021 under WA/2021/01271.

Farnham Town Council strongly objects to the proposed erection of a building to provide a drive-thru coffee shop on the northwest corner of Farnham Retail Park.

The application is promoting the brownfield site of twenty-eight car parking spaces as a sustainable location, yet it is mainly offering 'drive-thru' facilities for vehicle use.

Guildford Road is being declassified and HGV access to the town centre limited as part of the Farnham Infrastructure Programme, with the promotion of active travel, walking and cycling, reducing car use being its main objective. This application is contrary to these objectives and to those of Surrey County Council, Waverley Borough Council and central government in responding to a Climate Emergency and the reduction of carbon emissions.

The access to the retail park is inadequate for the frequency of vehicles using a drive-thru coffee shop. This is a congested area with multiple businesses using the same entrance/exit. This section of Guildford Road also services Surrey County Council's recycling centre, a 60+ bedroom hotel and restaurant and other industrial, business and retail units. The area regularly has queuing vehicles back on to the Shepherd and Flock roundabout to the east and to the traffic lights to the west. The highway is narrow and does not have space for a filter lane to avoid adding to this queuing traffic. This application is in conflict with Farnham Neighbourhood Plan policy FNP30 f) as the development proposes adding to traffic congestion in the town.

The site is located 300m from the Farnham Air Quality Management Area, the increased vehicle movement is unacceptable and will add to pollution with queuing vehicles. This section of the road is within a built-up area approaching the town centre. It is a narrow roadway with on-street parking within 100m of the site, leaving a single-lane carriageway.

Pedestrian access is limited to the retail park. The proposal include 'a new pedestrian access to the east' – this may be the addition of zebra crossings in the car park or the reduction is grass verge shown to the north with additional dropped kerbs and tactile pavement? The pedestrian access outside of the site is to the existing stepped access on the northwest corner limiting disability access. Cycle access to the site has not been improved though five cycle stands have been included in the proposed scheme.

The proposal reduces the landscape buffers to the frontage, including part of the grass verge, re-routing the pedestrian access where areas are currently planted and

the removal and replacement of five ornamental trees for native species. This is not compliant with the Climate Change and Sustainability SPD, the proposal appears to remove more green boundary than it is introducing with no biodiversity net gain to the site.

The proposal will not have a positive impact on residential amenity in Guildford Road especially with the increase of vehicle movements. The development will result in more light, noise and air pollution and increased litter within the vicinity and beyond.

This scheme is more suited to an out of town location where vehicle use is necessary, not edge of town centre location introducing more vehicle movements and congestion.

Local Plan Part I (LPP1) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

4. Applications Considered

Farnham Bourne

CA/2023/01283 FARNHAM BOURNE

Officer: Theo Dyer

KENDAL COTTAGE, 14 OLD CHURCH LANE, FARNHAM GU9 8HQ
GREAT AUSTINS CONSERVATION AREA WORKS TO TREES

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

CA/2023/01284 FARNHAM BOURNE

Officer: Theo Dyer

GARDEN COTTAGE, 3 GREENHILL ROAD, FARNHAM GU9 8JN
GREAT AUSTINS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure, replanting is necessary with suitable species in an appropriate location. Though more relevant to hedge cutting, the bird nesting

season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

NMA/2023/01251 Farnham Bourne

Officer: Michael Eastham

33 AVELEY LANE, FARNHAM GU9 8PR

Amendment to WA/2023/00101 to increase roof pitch from 27 to 35 degrees which in turn increases the maximum ridge height by 850mm

If acceptable as non-material, Farnham Town Council has no objection to change to roof pitch.

TM/2023/01187 Farnham Bourne

Officer: Theo Dyer

KIRKSTONE, 11 DOUGLAS GROVE, LOWER BOURNE, FARNHAM GU10 3HP

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 50/99

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line

with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Amendments received

Main house: remove second floor and dormers and reduce ridge height by 1m.

Garage: reduce height by 0.5m, reduce length by 1.4m and move 2m close to the main house.

WA/2022/02720 Farnham Bourne

Officer: Laura Kitson

4 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HN

Erection of extensions and alterations to existing bungalow to provide a two storey dwelling following demolition of existing garage; erection of detached garage.

Farnham Town Council notes the reduction in height with the removal of the second floor from the dwelling. The garage, although moved closer to the dwelling, is still not compliant with Residential Extensions SPD. Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DM5 Safeguarding Amenity and Climate Change and Sustainability SPD.

WA/2023/01189 Farnham Bourne

Officer: Dana Nickson

THORNFIELD, 2 SWINGATE ROAD, FARNHAM GU9 8JJ

Application under section 73 to vary condition 1 of WA/2020/1691 (approved plans) to allow alterations to design and alterations to fenestration.

No comments.

WA/2023/01231 Farnham Bourne

Officer: Sam Wallis

SPINDLEWOOD, 11B GREAT AUSTINS, FARNHAM GU9 8JQ

Erection of extensions and alterations together with alterations to detached garage to provide habitable accommodation.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines and Farnham Neighbourhood Plan policy FNP5 Great Austins Conservation Area and its setting.

WA/2023/01242 Farnham Bourne

Officer: Matt Ayscough

MAVINS COURT, 4 GREENHILL ROAD, FARNHAM GU9 8JN

Creation of vehicular access with associated landscaping and erection of entrance gates and piers.

Farnham Town Council raises objection unless the new entrance is confirmed compliant with Farnham Neighbourhood Plan policy FNP5 Great Austins Conservation Area and its setting, FNP8 South Farnham Arcadian Areas and Surrey Highways has no objection to the location of the proposed additional entrance and the relocation of the streetlight.

WA/2023/01244 Farnham Bourne

Officer: Sam Wallis

SUNGLLEN, 5A DENE LANE, LOWER BOURNE, FARNHAM GU10 3PW

Erection of extensions and alterations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD.

Farnham Castle

WA/2023/01209 Farnham Castle

Officer: Sam Wallis

6 TOWN HALL BUILDINGS, THE BOROUGH, FARNHAM GU9 7ND

Listed Building Consent to remove internal staircase between ground and first floor and works to separate the 2 floors.

Farnham Town Council raises objection to this application unless the alterations to this Grade II Listed building are approved by the Heritage Officer.

WA/2023/01210 Farnham Castle

Officer: Omar Sharif

62 CASTLE STREET, FARNHAM GU9 7LN

Use of an existing ancillary building as an independent residential dwelling with extensions and alterations and associated landscaping.

Certificate of lawfulness under Section 192 for the outbuilding's use as ancillary accommodation was granted on 4 February 2022. This application is to use the outbuilding as a separate dwelling. The Heritage Officer must be consulted.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham

Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and its setting, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DM5 Safeguarding Amenity and Climate Change and Sustainability SPD.

WA/2023/01212 Farnham Castle

Officer: Simon Brooksbank
104A WEST STREET, FARNHAM GU9 7EN

Alterations to elevations.

The Heritage Officer must be consulted. Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and its setting and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity.

WA/2023/01214 Farnham Castle

Officer: Simon Brooksbank
104A WEST STREET, FARNHAM GU9 7EN

Listed Building Consent for internal and external alterations.

The Heritage Officer must be consulted. Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and its setting and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity.

WA/2023/01219 Farnham Castle

Officer: Matt Ayscough
5 PARK ROAD, FARNHAM GU9 9QN

Certificate of Lawfulness under Section 192 for dormer extensions and alterations to roof space to provide additional habitable accommodation.

No comment.

WA/2023/01221 Farnham Castle

Officer: Anna Whitty
22 OSBORN ROAD, FARNHAM GU9 9QT

Alterations to attached garage to provide habitable accommodation.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD.

WA/2023/01236 Farnham Castle

Officer: Omar Sharif
COTE RESTAURANTS, 25-26 LION AND LAMB YARD, FARNHAM GU9 7LL

Application for advertisement consent to display 2 illuminated fascia signs and 1 illuminated projecting sign.

Farnham Town Council has no objection to externally illuminated signs being compliant with Farnham Neighbourhood Plan policy FNP3 Shop Fronts within the Farnham Town Centre Conservation Area and its setting and FNP4 Advertisement Control.

WA/2023/01247 Farnham Castle

Officer: Omar Sharif

62 CASTLE STREET, FARNHAM GU9 7LN

Listed Building Consent for use of an existing ancillary building as an independent dwelling with extensions, alterations and associated landscaping.

Certificate of lawfulness under Section 192 for the outbuilding's use as ancillary accommodation was granted on 4 February 2022. This application is to use the outbuilding as a separate dwelling. The Heritage Officer must be consulted.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and its setting, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DM5 Safeguarding Amenity and Climate Change and Sustainability SPD.

WA/2023/01262 Farnham Castle

Officer: Sam Wallis

FARNHAM CRICKET CLUB, FOLLY HILL, FARNHAM GU9 0AU

Application under Section 73a to vary Condition 2 of WA/2021/02425 (siting of a storage container for a temporary period which expires on 23/10/2023) to allow for temporary siting of the container for a further two years.

The storage container is located in the vicinity of Farnham Castle, a Scheduled Ancient Monument, and the Grade I Listed Outer Curtain Wall.

Farnham Town Council notes that permission for the siting of a temporary storage container goes back to 23 October 2015 with WA/2015/1735 being granted permission. Since this time the Club has submitted periodic extensions now amounting to 10 years with this application. It is hoped that with permission now granted for improvements to the clubhouse and some funding secured, the temporary siting of a storage container will be limited to two years and progress will be made on the long-planned new facilities with storage included.

Farnham Firgrove (FTC Shortheath & Firgrove)

NMA/2023/01246 Farnham Firgrove

Officer: Omar Sharif

54 UPPER WAY, FARNHAM GU9 8RF

Amendment to WA/2020/1684 to alter the pitched roof to flat green roof.

If acceptable as non-material, Farnham Town Council has no objection to change of roof on the garden building.

WA/2023/01218 Farnham Firgrove

Officer: Matt Ayscough

32 ST GEORGES ROAD, FARNHAM GU9 8NB

Erection of single storey extension.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham

Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity - has no negative impact on the neighbour's amenity at no. 34 due to the length and vicinity of the extension.

WA/2023/01277 Farnham Firgrove

Officer: Matthew Roberts

2 LITTLE GREEN LANE, FARNHAM GU9 8TE

Erection of a garage and workshop with storage above following demolition of existing garage and store.

Farnham Town Council raises objection to this application unless the proposed garage and workshop with storage above is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, Climate Change and Sustainability SPD.

Farnham Heath End

WA/2023/01239 Farnham Heath End

Officer: Matt Ayscough

18 HOPE LANE, FARNHAM GU9 0HZ

Erection of a single storey extension including alterations to roof.

Farnham Town Council raises objection to this application unless the extension and alterations confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity - has no negative impact on the neighbour's amenity at no. 20 due to the height and vicinity of the extension.

WA/2023/01245 Farnham Heath End

Officer: Sam Wallis

72A UPPER HALE ROAD, FARNHAM GU9 0NZ

Erection of extensions and alterations following demolition of existing detached garage.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

Farnham Moor Park (FTC Badshot Lea and Moor Park)

WA/2023/01196 Farnham Moor Park

Officer: Matt Ayscough

STAR LODGE, 32 COMPTON WAY, FARNHAM GU10 1QU

Erection of two storey outbuilding with garage and workshop at ground level and ancillary accommodation above with glass balustrade balcony.

Farnham Town Council raises objection to this application unless the outbuilding with garage and ancillary accommodation is confirmed compliant with Farnham

Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines and Farnham Neighbourhood Plan policy FNP8 South Farnham Arcadian Areas.

WA/2023/01305 Farnham Moor Park

Officer: Sam Wallis

THE SPINNEY, 17 CROOKSBURY ROAD, FARNHAM GU10 1QB

Erection of extensions and alterations.

This application is a resubmission of refused WA/2020/0731, reducing the size of the extensions, adding a pitched roof rather than flat and removing the 1.8m boundary wall from the scheme (a 1m high boundary wall was granted as permitted development through a Section 192 Certificate of Lawfulness WA/2021/02688).

Farnham Town Council notes that the inappropriate 1.8m boundary wall has been removed from the proposals along with a reduction in size of the proposed extensions and more appropriate design to fit with the character of the location covered by Farnham Neighbourhood Plan policy FNP8 South Farnham Arcadian Areas, FNPI0 Protect and Enhance the Countryside, LPP1 policy RE2 Green Belt and RE3 Landscape Character AONB and AGLV. Farnham Town Council has no objections provided that the extensions and alterations must also be compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD.

Farnham North West

WA/2023/01197 Farnham North West

Officer: Matt Ayscough

11 HAZELL ROAD, FARNHAM GU9 7BW

Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions to provide habitable accommodation in roof space with installation of rooflights.

No comment.

WA/2023/01286 Farnham North West

Officer: Dana Nickson

28 WAYNFLETE LANE, FARNHAM GU9 7BH

Certificate of lawfulness under section 192 for dormer extension and alterations to roof space to provide additional habitable accommodation.

Farnham Town Council notes that the dormer extension appears too high against the ridgeline. Clarification must be sought to ensure that the application is acceptable as permitted development.

WA/2023/01289 Farnham North West

Officer: Omar Sharif

AVALON COTTAGE, ALTON ROAD, FARNHAM GU10 5ER

Erection of a dwelling and associated works following demolition of existing dwelling and garage (alternative scheme).

Farnham Town Council notes that this application represents an alternative scheme to the proposed new dwelling in WA/2023/01295.

Farnham Town Council raising objection to this application unless the proposed new dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP10 Protect and Enhance the Countryside, LPP1 policy TDI Townscape and Design, RE2 Green Belt and RE3 Landscape Character AGLV, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DMI Environmental Implications of Development, DM2 Energy Efficiency, DM3 Water Supply and Wastewater Infrastructure, DM4 Quality Places through Design and Climate Change and Sustainability SPD.

WA/2023/01295 Farnham North West

Officer: Gillian Fensome

AVALON COTTAGE, ALTON ROAD, FARNHAM GU10 5ER

Erection of a dwelling, garage and associated works following demolition of existing dwelling and garage.

Farnham Town Council notes that an alternative scheme to this proposed new dwelling has been submitted under WA/2023/01289.

Farnham Town Council raising objection to this application unless the proposed new dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP10 Protect and Enhance the Countryside, LPP1 policy TDI Townscape and Design, RE2 Green Belt and RE3 Landscape Character AGLV, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DMI Environmental Implications of Development, DM2 Energy Efficiency, DM3 Water Supply and Wastewater Infrastructure, DM4 Quality Places through Design and Climate Change and Sustainability SPD.

Farnham Rowledge (FTC Wrecclesham & Rowledge)

CA/2023/01313 Farnham Rowledge

Officer: Theo Dyer

25 THE STREET, WRECCLESHAM, FARNHAM GU10 4PP

WRECCLESHAM CONSERVATION AREA REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01254 Farnham Rowledge

Officer: Theo Dyer

BAKER OATS DRIVE, FARNHAM GU10 4DT

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 05/18

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2023/01207 Farnham Rowledge

Officer: Dana Nickson

2 RECREATION ROAD, ROWLEDGE, FARNHAM GU10 4BN

Erection of extensions and alterations following demolition of garage, carport and chimney stack.

Farnham Town Council raises objection to this application unless the extensions and alterations confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity - has no negative impact on the neighbour's amenity at no. 2 Cherry Tree Road due to the height and vicinity of the extension.

WA/2023/01224 Farnham Rowledge

Officer: Matthew Roberts

FERNBRAE LODGE, THE LONG ROAD, ROWLEDGE, FARNHAM GU10 4EB

Certificate of Lawfulness under Section 192 for erection of an outbuilding.

No comment.

WA/2023/01226 Farnham Rowledge

Officer: Matthew Roberts

28 THE COPSE, ROWLEDGE, FARNHAM GU10 4BH

Certificate of Lawfulness under Section 192 for erection of a single storey rear extension with rooflight.

No comment.

WA/2023/01264 Farnham Rowledge

Officer: Michael Eastham

51 RIVERDALE, WRECCLESHAM, FARNHAM GU10 4PJ

Erection of an attached dwelling.

Farnham Town Council raises objection to this application unless the proposed new dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI5 Small Scale Dwellings, LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, Climate Change and Sustainability SPD and LPP2 policy DM5 Safeguarding Amenity; considering the amenity of the host dwelling, and the future occupants of the new dwelling, is not negatively impacted with being a constrained site. Parking spaces available for both dwellings must be compliant with Parking Guidelines SPD.

WA/2023/01269 Farnham Rowledge

Officer: Sam Wallis

23 BOUNDSTONE ROAD, WRECCLESHAM, FARNHAM GU10 4TW

Erection of extensions and alterations to existing single storey dwelling to provide a two storey dwelling.

Farnham Town Council regrets the loss of another single storey dwelling.

Extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, LPP2 policy DM5 Safeguarding Amenity and Climate Change and Sustainability SPD.

WA/2023/01302 Farnham Rowledge

Officer: Anna Whitty

18 POTTERY LANE, WRECCLESHAM, FARNHAM GU10 4QJ

Erection of extensions and alterations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD. Character must be considered against Farnham Design Statement guidelines.

Farnham Weybourne

PRA/2023/01180 Farnham Weybourne

Officer: Dana Nickson

40 KNIGHTS ROAD, FARNHAM GU9 9DA

Erection of a single storey rear extension which would extend 6 m beyond the rear wall of the original house for which the height would be 3 m and for which the height of the eaves would be 3m.

Farnham Town Council notes that the proposed extension is on the boundary with no. 38. Notice of this application must be made available for the neighbour to see due to the length of the proposed extension.

WA/2023/01241 Farnham Weybourne

Officer: Matt Ayscough

57 BARTLETT AVENUE, FARNHAM GU9 9GD

Erection of a single storey extension and additional window at first floor.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and Climate Change and Sustainability SPD.

WA/2023/01310 Farnham Weybourne

Officer: Omar Sharif

14 WENTWORTH CLOSE, FARNHAM GU9 9HH

Installation of air source heat pump.

Note. Corner plot and located on wall away from neighbour's boundary.

No comment.

5. Appeals Considered

Planning Inspectorate Reference: APP/R3650/W/23/3317175

WA/2021/03198 Farnham Wrecclesham and Rowledge

Officer: Philippa Smyth

THE GRANARY, WRECCLESHAM HILL, WRECCLESHAM FARNHAM GU10 4JS

Erection of a new dwelling (as amended by plans received 08/07/22 and amplified by ecology information received 24/10/2022).

Appellant's Name: Mr & Mrs Dutton

The appeal will be determined on the basis of **Written Representations** followed by a site visit by the inspector. The procedure to be followed is set out in the Town and Country Planning (Appeals)

(Written Representations Procedure) (England) Regulations 2009, as amended.

Representation submitted via the PINS portal <https://acp.planninginspectorate.gov.uk> using reference 3317175.

WA/2021/03198 Farnham Wrecclesham and Rowledge

Officer: Philippa Smyth

THE GRANARY, WRECCLESHAM HILL, WRECCLESHAM FARNHAM GU10 4JS

Erection of a new dwelling.

Amendments received. Amended plans have been submitted which have proposed minor amendments to the dwelling design and have sited the dwelling a further metre away from the south-western boundary.

Farnham Town Council strongly objects to the proposed development in this location, adjusting the proposed dwelling's location 'a further metre away' will not lessen the impact on the setting of the Ancient and Semi Natural Woodland (ASNW). Farnham Town Council maintains its previous objections and clarification is still outstanding about application WA/2021/02992 from both Farnham Town Council and the Forestry Commission.

A second application is still pending for the erection of a new two storey residential dwelling under WA/2021/02992 at this location.

Previous application WA/2018/1777 for a similar scheme was withdrawn and another application WA/2019/1163 was refused in May 2020.

WA/2019/0439 for a Certificate of Lawfulness under Section 192 for erection of a 'domestic outbuilding' was granted lawful in April 2019 and is being used suggested as a reason for granting permission for a dwelling in the same location with this as a 'fallback' option. This is not the same as a separate dwelling.

Farnham Town Council strongly objects to the proposed two storey dwelling outside of the Built-up Area Boundary, not being compliant with Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation and FNPI10 Protect and Enhance the Countryside and having a negative impact of the setting of the Ancient and Semi Natural Woodland (ASNW) and a detrimental effect on biodiversity and character of the site. It is likely the development will lead to the loss or deterioration of the ancient woodland within the redline with 'garden creep', as termed by the Forestry Commission.

The Forestry Commission has commented on WA/2021/02992 and is now seeking clarification of whether this is the same or a duplication application. They have raised several concerns about the false statements made within documentation, these inaccuracies must be addressed. Building within the ancient woodland buffer and felling trees within a woodland Tree Preservation Order is unacceptable.

WBC Planning Officer's conclusion to refuse:

19. Conclusion

The Council does not have a 5-year housing land supply (4.9 years' worth). On this basis, paragraph 11(d) of the NPPF is engaged and the presumption in favour of sustainable development applies. Planning permission should be granted "unless the application of policies in this Framework that protect areas or assets of particular importance provides a clear reason for refusing the development proposed; or any

adverse impacts of doing so would significantly and demonstrably outweighs the benefits”. There is a clear reason for refusing this proposal given the potential impact on irreplaceable habitats (ancient woodland). The proposal would also provide a substandard level of accommodation for future occupiers. In line with paragraph 11(d) of the NPPF, the potential impact of the proposal would significantly and demonstrably outweighs the benefits of the scheme being the provision of 1 market residential unit. On this basis, the Council would recommend that planning permission be refused.

6. Licensing Applications Considered

New application

Reel Farnham

Ground, First, Second and Third Floor Commercial Unit, 8 Old Market Place, Farnham

Reel Cinemas Ltd

Farnham Town Council contacted the Agent as advised by Waverley Borough Council to clarify some points within the application.

Agent’s response to the new Cinema Premises Licence for the proposed Reel Cinema:

The application is for Reel cinema at Farnham which is due to open late 2023 at Old Market Place. It will be a state of the art cinema with five standard screens and a Luxury “Reel Lounge” with signature sofas. The cinema will show all the latest film and event releases and, as with all Reel Cinemas will be competitively priced for all the family to enjoy.

Reel Cinemas is the UK’s leading nationwide independent cinema chain with sites across England and Wales. The currently business operates 15 cinemas and is currently in development with three new sites including Farnham.

The hours specified within the Premises Licence application are reflective of the hours and activities applied for across the Reel cinema estate. The provision of films is clearly the primary licensable activity to be undertaken at the premises with other activities being ancillary to that function.

The premises will not open 24 hours every day, however the breadth of the hours applied for is to enable the business to have flexibility to provide late night showings, premiers and other themed/showings and events at different times throughout the year. By way of example on occasions the business may have films opening at 00:01 hours for a preview show like for a James Bond film etc.

The element of the application in respect of late night refreshment is again for flexibility. It would mean that if there was an event after 23.00 hot food and beverages can be sold to customers. Indoor/outdoor ensures that if a customer was to purchase Late Night Refreshment on the way out of the premises to consume on their way home that would not be prohibited. Again, these activities are ancillary to the primary use of the premises as a Cinema.

The Town Councillors can be rest assured that this proposal is for a destination Cinema complex and the application for additional licensable activities is purely ancillary to that function.

Our client has no current intention for live sporting events such as football, boxing or otherwise to be shown at the premises. If there was particular demand for a specific sporting event of local or national interest to be streamed then this may be considered by the business on the specific circumstances but this would be an exception (this would of course not in itself be a licensable activity under the Licensing Act 2003). The business model however is to provide a quality family friendly venue for the exhibition of a wide range of feature films and the regular showing of sports would move away from this.

The provision of Indoor sporting events will not be a material offering at the premises. This is simply to enable small competitions to be played by customers between themselves e.g. Pool or other table top games which may be on offer in the main foyer. Technically the provision of such facilities probably does not fall within the requirements for Indoor Sporting Events but the inclusion of this activity within the licence application is simply belt and braces.

It is proposed that a small selection of alcoholic beverages will be available for sale on the premises, but this service will only be ancillary to the provision of films. Alcohol will be sold from the main food and beverage servery which will also offer soft drinks and typical cinema snacks such as popcorn and sweets etc. in addition a service may be made available to enable customers to have drinks delivered to their seats. Seating in the foyer area will be limited and the expectation is that the majority of customers purchasing alcohol will then take it with them to their seats in the relevant film Screen. Reel's intention is that alcohol will only be sold to person who are watching a film and there is no intention for the venue to operate a destination bar serving the general public, however people would not necessarily be prevented from having a drink whilst waiting for others already watching a film, but this would likely be an exception. Operating a destination bar is not consistent with Reel's proposed offering for the Cinema venue. Alcohol sales are expected to cease within 30 minutes of the last feature at which time the premises will also close.

Farnham Town Council thanks the Agent for clarification on Reel's operation in Farnham.

Farnham Town Council objects to the proposed sale of alcohol until 02.30 being inconsistent with other establishments serving alcohol in the town, generally being licenced until 01.00 at the latest. Reel has the option of applying for up to twenty-five Temporary Event Notices per annum, more than adequate for the occasions where films open at 00.01. This will support the licensing objectives of the prevention of crime and disorder, ensuring public safety and the prevention of public nuisance.

Farnham Town Council objects to the proposed 'outdoor' late night refreshments between the hours of 23.00 and 05.00. It is felt that the taking away of hot food and beverages has the potential to cause public nuisance with customer consuming items in the public spaces of Brightwells Yard after 23.00, disturbing residents with overlooking the central area and the potential to create litter, also a nuisance, with refreshments being consumed on the way home.

Farnham Town Council notes that Boxing and Wrestling entertainments have not been applied for. Indoor sporting is proposed as pool or other tabletop games which may be on offer in the main foyer.

Farnham Town Council sought clarification on whether the bar is accessible to the public. It is noted 'that people would not necessarily be prevented from having a drink whilst waiting for others already watching a film, but this would likely be an exception'.

7. Surrey County Council Mineral, Waste, or Other Applications/Consultations

There were none for this meeting.

8. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

9. Date of next meeting

Monday 3rd July 2023 following a presentation by Turley and Gleeson at 9.30am. All Councillors are invited to attend.

The meeting ended at 1.03 pm

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 3rd July, 2023

Place

Council Chamber, Farnham Town Hall, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White
Councillor Tim Woodhouse
Councillor Alan Earwaker (Ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

None were received.

2. Disclosure of Interests

None were received.

3. Applications Considered for Key/Larger Developments

Key/Larger Applications

Farnham Firgrove**NMA/2023/01361 Farnham Firgrove**

Officer: Sam Wallis

LAND AT FARNHAM COLLEGE, MORLEY ROAD, FARNHAM GU9 8LU

Amendment to NMA/2022/00266 for a change in roof tiles for Plots 3, 4, 10 and 11 to be more appropriate in the location.

No comment.

Farnham Moor Park

WA/2023/01341 Farnham Moor Park

Officer: Omar Sharif

J MAR, BADSHOT FARM LANE, BADSHOT LEA, FARNHAM GU9 9HY

Certificate of Lawfulness under Section 192 for the proposed use or development of land as a caravan site for the stationing of 8 static caravans and 2 touring caravans.

This site is in the vicinity of the neolithic Long Barrow, footpath 209 and unnumbered footpath that runs along the southern boundary of Longbarrow Nurseries, also subject to an application to extend under WA/2023/00708.

Farnham Town Council objects to insufficient information being provided to show the layout of the proposed eight static caravans and two touring caravans on the site, noting that the number of static and touring caravans proposed on the site has doubled since the 2010 Section 191 retrospective certificate was granted for four static and one touring caravan.

4. Applications Considered

Farnham Bourne

CA/2023/01315 Farnham Bourne

Officer: Theo Dyer

TIMBERS, GREENHILL ROAD, FARNHAM GU9 8JN

GREAT AUSTINS CONSERVATION AREA REMOVAL OF TREE

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure, replanting is necessary with suitable species in an appropriate location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

CA/2023/01378 Farnham Bourne

Officer: Theo Dyer

16 OLD CHURCH LANE, FARNHAM GU9 8HQ

OLD CHURCH LANE CONSERVATION AREA REMOVAL OF TREES

Farnham Town Council objects to the removal of trees, especially in a Conservation Area covered by Farnham Neighbourhood Plan Policy FNP7 Old Church Lane Conservation Area and its setting. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Replacement native trees must be planted in a suitable location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01317 Farnham Bourne

Officer: Theo Dyer

BOWER HOUSE, 31 SHORTEATH ROAD, FARNHAM GU9 8SN

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/00

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01325 Farnham Bourne

Officer: Theo Dyer

FARNHAM CLOISTERS, 41 SHORHEATH ROAD, FARNHAM GU9 8SX
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01380 Farnham Bourne

Officer: Theo Dyer

14 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HN
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 15/09

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01389 Farnham Bourne

Officer: Theo Dyer

CASTARA, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 15/15

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01390 Farnham Bourne

Officer: Theo Dyer

KIRKSTONE, 11 DOUGLAS GROVE, LOWER BOURNE, FARNHAM GU10 3HP
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 50/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

NMA/2023/01368 Farnham Bourne

Officer: Sam Wallis

78 LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RF

Amendment to WA/2022/01141 for the reduction in size of extension at both ground and first floor with minor alterations to porch. Client required to reduce size of extension works due to build costs.

No comment.

WA/2023/01328 Farnham Bourne

Officer: Matthew Roberts

LITTLE HOPTON, 7 BEECH AVENUE, LOWER BOURNE, FARNHAM GU10 3JZ

Certificate of Lawfulness under Section 192 for erection of a single storey detached outbuilding with solar panels.

No comment.

WA/2023/01352 Farnham Bourne

Officer: Dana Nickson

WILLOW BANK COTTAGE, 9 BOURNE GROVE, LOWER BOURNE, FARNHAM GU10 3QT

Erection of first floor extension and alterations to existing garage to form ancillary residential accommodation.

No comment.

Farnham Castle

WA/2023/01364 Farnham Castle

Officer: Omar Sharif

47-51 EAST STREET, FARNHAM GU9 7SW

Change of use from restaurant (Use Class E) and takeaway (use Class Sui generis) to provide 4 dwellings (Use Class C3); erection of single storey extension to each dwelling together with private amenity space following demolition of existing single storey extension.

Farnham Town Council has no objections to the proposed change of use from restaurant/take-away to 4 dwellings with single storey extensions and private amenity space, following the demolition of existing single storey extension.

Farnham Town Council notes that in the Design and Access Statement ‘to the west of the building, on the corner of East Street and Dogflud Way is a small area of amenity land set behind a low-rise brick wall. This area falls within the ownership of the applicant.’ The drawings show pedestrian access in the wall and path to the bin and bike store. The access in the wall must be conditioned for pedestrians only. The amenity area has been used for informal parking for some time due to the wall being partial damaged.

WA/2023/01372 Farnham Castle

Officer: Simon Brooksbank

18 WEST STREET, FARNHAM GU9 7DR

Application for advertisement consent to display one illuminated fascia sign.

The site is located in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan policy FNP2 Farnham Town Centre Conservation Area and its setting, FNP3 Shop Fronts within Farnham Town Centre Conservation Area and its setting and FNP4 Advertisement Control.

The application form states that the signage will be internally illuminated at 285 cd/m. Although the illumination is static, it is unclear how much of the fascia/signage is lit and its impact on the Conservation Area. Farnham Town

Council asks that this be considered as Farnham Neighbourhood Plan policy FNP3e) does not allow fascia's to be internally illuminated in the Town Centre Conservation Area.

Farnham Firgrove (FTC Shortheath & Firgrove)

WA/2023/01402 Farnham Firgrove

Officer: Gillian Fensome
19 RIDGWAY ROAD, FARNHAM GU9 8NN
Erection of extensions and alterations.
No comment.

Farnham Hale and Heath End

TM/2023/01383 Farnham Heath End

Officer: Theo Dyer
THE WHITE COTTAGE, 2 UPPER HALE ROAD, FARNHAM GU9 0NJ
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 15/10
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2023/01375 Farnham Upper Hale

Officer: Matt Ayscough
155 UPPER HALE ROAD, FARNHAM GU9 0JE
Application under Section 73a to vary Conditions 1 (approved plans) and 2 (materials) of WA/2021/02051 to allow for alterations to roof design and materials.
No comment.

WA/2023/01400 Farnham Heath End

Officer: Matt Ayscough
24 UPPER HALE ROAD, FARNHAM GU9 0NS
Erection of extension following demolition of existing.
No comment.

WA/2023/01422 Farnham Heath End

Officer: Anna Whitty
2 BEAM HOLLOW, FARNHAM GU9 0NA
Erection of a single storey extension and alterations to elevations with associated works.
No comment.

Farnham Moor Park (FTC Badshot Lea & Moor Park)

WA/2023/01349 Farnham Weybourne and Badshot Lea

Officer: Lauren Kitson
4 ORCHARD CLOSE, BADSHOT LEA, FARNHAM GU9 9LJ
Application under Section 73A to vary conditions 1 and 2 of WA/2021/01547 (approved plans and matching materials) to allow alteration to fenestration and material of roof.
No comment.

WA/2023/01366 Farnham Moor Park

Officer: Philippa Smyth

6 FARNHAM TRADING ESTATE, FARNHAM GU9 9PL

Alterations to existing commercial building to include the installation of two roller shutter doors, reconfiguration of car park to provide parking and circulation space and the installation of a mezzanine floor.

At the time of review the History and Constraints Report contained no information. Previous application WA/2022/02844 for 'Alterations to existing building to create 2 separate units and associated works including alterations to elevation and external servicing areas together with the additional use of Use Class B8 (storage or distribution)' was granted February 2023.

This application is for the installation of a mezzanine floor, an increase of circa. 4,653sqm within unit 1, a total of 9,457 sqm. The previous consented self-storage warehouse was for 4,275sqm.

Although Farnham Town Council has no objection to the increased floor space, it is note that this doubles vehicle trips generated to the site.

WA/2023/01408 Farnham Moor Park

Officer: Anna Whitty

THE CEDARS, 17 COMPTON WAY, FARNHAM GUI0 IQY

Erection of porch and loggia following demolition of existing porch.

No comment.

WA/2023/01411 Farnham Moor Park

Officer: Matt Ayscough

9 BROOMLEAF ROAD, FARNHAM GU9 8DG

Erection of extensions and alterations to elevations to create a two storey dwelling together with alterations to garage to provide habitable accommodation and storage with associated hard landscaping.

Farnham Town Council has no objection to the proposed extensions and alterations to create a two storey dwelling together with alterations to the garage to provide habitable accommodation.

Farnham Rowledge (FTC Wrecclesham & Rowledge)

CA/2023/01385 Farnham Rowledge

Officer: Theo Dyer

4 QUENNELLS HILL, WRECCLESHAM, FARNHAM GUI0 4ND

WRECCLESHAM CONSERVATION AREA REMOVAL OF TREE

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01320 Farnham Rowledge

Officer: Theo Dyer

MAYS COTTAGE, 1 BROAD HA'PENNY, WRECCLESHAM, FARNHAM GUI0 4TF

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 17/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01386 Farnham Rowledge

Officer: Theo Dyer

2 SANDROCK HILL ROAD, WRECCLESHAM, FARNHAM GU10 4NS

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 14/00

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2023/01339 Farnham Rowledge

Officer: Matt Ayscough

10A THE AVENUE, ROWLEDGE, FARNHAM GU10 4AL

Erection of single storey rear extension and installation of rooflights to side elevation.

No comment.

WA/2023/01347 Farnham Rowledge

Officer: Dana Nickson

2 THE CHINE, WRECCLESHAM, FARNHAM GU10 4NN

Erection of two storey extensions and alterations to elevations.

No comment.

WA/2023/01405 Farnham Rowledge

Officer: Omar Sharif

HILLSIDE BARN, SUMMERFIELD LANE, FRENESHAM, FARNHAM GU10 3AN

Certificate of Lawfulness under Section 191 for construction of two dormer extensions to provide habitable accommodation in roof space.

No comment.

WA/2023/01413 Farnham Rowledge

Officer: Gillian Fensome

18 JUBILEE LANE, BOUNDSTONE, FARNHAM GU10 4TA

Erection of extension and alterations to elevations.

No comment.

WA/2023/01419 Farnham Rowledge

Officer: Simon Brooksbank

LAND AT ROSEMEAD COTTAGE, RIVER LANE, WRECCLESHAM, FARNHAM

Erection of a dwelling and detached garage with associated works.

Farnham Town Council notes that permission was granted for a similar dwelling on the site under WA/2019/0878 and WA/2016/0493. No objection is raised to the proposed dwelling and detached garage in this application.

WA/2023/01424 Farnham Rowledge

Officer: Philippa Smyth
VINERS MEAD, WRECCLESHAM ROAD, WRECCLESHAM, FARNHAM GU10 4PT
Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990
to vary Condition 1 of WA/2022/02557 (approved plans) to allow internal layout changes and
changes to fenestration.

No comment.

5. Appeals Considered

There were none for this meeting.

6. Licensing Applications Considered

New

Waverley Abbey House, Waverley Lane, Farnham, GU9 8EP
Waverley Abbey Trust

An application has been received for a new premises licence. The application is for On/Off sales
of alcohol 12:00-23:00 Monday to Sunday and Opening hours 00:00-00:00 Monday to Sunday (24
hours a day, seven days a week).

No comment.

Variation

Bills, 6-7 Castle Street, Farnham, GU9 7HR
Bills Restaurant Ltd

An application has been received for a variation of a premises licence. The application is to
increase of On/Off sales of alcohol on Sunday 10:00-23:30 (currently 12:00-23:30) only. No
changes are to be made to the other licensable activities or hours.

The last date for representations is **18th July 2023** via email to licensing@waverley.gov.uk.

**Clarification has been sought as to whether you have to have food or can just order
a drink from 10am on a Sunday. The reply will be considered at the next meeting on
Monday 17th July.**

7. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

8. Date of next meeting

Monday 17th July 2023 at 9.30am.

The meeting ended at 11.22 am

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 17th July, 2023

Place

Byworth, Farnham Town Council, South Street, Farnham GU9 7RN

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White
Councillor Alan Earwaker (Ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Woodhouse.

2. Disclosure of Interests

Councillor White declared a non-pecuniary interest to SC/2023/01442 and WA/2023/01467 due to vicinity to the applications.

The Officer declared a non-pecuniary interest to WA/2023/01428 due to vicinity to the application.

3. Applications Considered for Key/Larger Developments

Farnham Heath End

SO/2023/01472 Farnham Heath End

Officer: Michael Eastham

MoD LAND WELLESLEY, FARNBOROUGH ROAD, ALDERSHOT, HAMPSHIRE

Request for an EIA Scoping Opinion on behalf of South East Water, from Waverley Borough Council under Regulation 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended), for the proposed MoD Wellesley - South East Water Pipeline, Farnborough Road, Aldershot, Hampshire (the Scheme).

Application to be reviewed further.

Farnham North West Farnham

SC/2023/01442 Farnham North West

Officer: Ruth Dovey

LAND CENTRED COORDINATES 483317 147157, OLD PARK LANE, FARNHAM

Request for Screening Opinion for up to 90 dwellings with associated public open space including related play space, community orchard, wildlife pond, internal access roads, footways and drainage basins.

Application to be reviewed further.

WA/2023/01467 Farnham North West

Officer: Michael Eastham

LAND CENTRED COORDINATES 483317 147157, OLD PARK LANE, FARNHAM

Outline Application with all matters reserved except access for up to 83 dwellings (including 24 affordable) and public open space/country park, including related play space, community orchard, wildlife pond, internal access roads, footways/footpaths and drainage basins/corridor.

Application to be reviewed further.

4. Applications Considered

Farnham Bourne

CA/2023/01434 Farnham Bourne

Officer: Theo Dyer

LINDEN LEA COTTAGE, 2 MAVINS ROAD, FARNHAM GU9 8JS

GREAT AUSTINS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure, replanting is necessary with suitable species in an appropriate location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2023/01492 Farnham Bourne

Officer: Theo Dyer

CLARENCE COURT, SCHOOL LANE, LOWER BOURNE, FARNHAM GU10 3PG

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 13/05

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2023/01425 Farnham Bourne

Officer: Sam Wallis

6 MIDDLE AVENUE, FARNHAM GU9 8JL
Erection of an extension and 2 dormer windows.
No comment.

WA/2023/01427 Farnham Bourne

Officer: Gillian Fensome
1A VALLEY LANE, LOWER BOURNE, FARNHAM GUI0 3NQ
Erection of an outbuilding.
No comment.

WA/2023/01484 Farnham Bourne

Officer: Matt Ayscough
FOXCOMBE COTTAGE, 13 UNDERHILL LANE, FARNHAM GUI0 3NF
Erection of an extension to bungalow to form a two storey dwelling together with alterations and installation of solar panels.
Farnham Town Council welcomes the reduction in bulk compared with withdrawn applications WA/2023/00314 and WA/2022/03179.

Farnham Castle

CA/2023/01475 Farnham Castle

Officer: Theo Dyer
105-106 WEST STREET, FARNHAM GU9 7EN
FARNHAM CONSERVATION AREA REMOVAL OF TREE
Farnham Town Council notes that no reason has been given for the removal of the Holly. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure, replanting is necessary with suitable species in an appropriate location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

CA/2023/01476 Farnham Castle

Officer: Theo Dyer
24 ABBEY STREET, FARNHAM GU9 7RL
FARNHAM CONSERVATION AREA WORKS TO TREE
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Firgrove

Amendments received

Amendments to elevations

WA/2023/00026 Farnham Firgrove

Officer: Matt Ayscough
Q BARS & RESTAURANTS LTD, THE MULBERRY, STATION HILL, FARNHAM GU9 8AD
Erection of detached covered structures.

Farnham Town Council notes that noise disturbance from the use of the outdoor covered structures would be dealt with through WBC Licensing.

WA/2023/01455 Farnham Firgrove

Officer: Anna Whitty

50 GREENHILL WAY, FARNHAM GU9 8SZ

Certificate of Lawfulness under Section 192 for construction of a dormer window, roof lights and alterations to provide loft conversion.

No comment.

WA/2023/01480 Farnham Firgrove

Officer: David Hung

131 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Erection of extensions with alterations to elevations and fenestrations.

No comment.

WA/2023/01485 Farnham Firgrove

Officer: David Hung

131 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Certificate of Lawfulness under Section 192 for construction of a dormer window, roof lights and alterations to allow hip to gable loft conversion.

No comment.

Farnham Heath End

WA/2023/01438 Farnham Heath End

Officer: David Hung

66 UPPER HALE ROAD, FARNHAM GU9 0NZ

Erection of an extension to form ancillary annexe.

No comment.

Farnham Moor Park

TM/2023/01429 Farnham Moor Park

Officer: Theo Dyer

57 TILFORD ROAD, FARNHAM GU9 8DN

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 24/06

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line

with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2023/01445 Farnham Moor Park

Officer: Matthew Roberts

30 BROOMLEAF ROAD, FARNHAM GU9 8DG

Erection of extensions including porch and installation of dormer window, together with alterations to garage to provide habitable accommodation.

No comment.

WA/2023/01483 Farnham Moor Park

Officer: David Hung

OLD COMPTON DENE, OLD COMPTON LANE, FARNHAM GU9 8EH
Erection of a single storey extension.
No comment.

Farnham North West

WA/2023/01428 Farnham North West

Officer: Michael Eastham

LAND WEST OF BISHOPS SQUARE, OLD PARK LANE, FARNHAM

Erection of a new dwelling with associated landscaping following demolition of existing outbuildings and removal of tennis court.

Farnham Town Council notes that the scale of the dwelling has increased from approximately 165m² for the approved single storey dwelling under WA/2022/00003 to approximately 500m² over two floors in these proposals.

WA/2023/01482 Farnham North West

Officer: David Hung

10 ARMSWORTH WAY, FARNHAM GU9 0FJ

Certificate of Lawfulness under Section 192 for the erection of a single storey extension.

No comment.

Farnham Shortheath and Boundstone

NMA/2023/01431 Farnham Shortheath and Boundstone

Officer: Sam Wallis

34 GREENHILL WAY, FARNHAM GU9 8SZ

Amendment to WA/2021/02934 to replace windows and amending dormer cladding to a tile finish.

No comment.

Farnham Wrecclesham and Rowledge

WA/2023/01426 Farnham Wrecclesham and Rowledge

Officer: Philippa Smyth

VINERS MEAD, WRECCLESHAM ROAD, WRECCLESHAM, FARNHAM GU10 4PT

Application under Section 73 to vary condition 1 of WA/2022/02558 (approved plans) to allow internal layout changes and changes to fenestration.

No comment.

5. Appeals Considered and Speaking at Appeal Hearings

Appeals Considered

APP/R3650/W/23/3324112

WA/2021/02902 LAND REAR OF MONKTON HOUSE FORMERLY BINDON HOUSE, MONKTON LANE, FARNHAM

Outline application with all matters reserved except access for the erection of 56 dwellings (of which 40% are affordable - 23 dwellings)

Appellants Name: Tony Webber, Cove Construction Ltd

Previous comments submitted directly to PINS.

FTC comments 4 January 2022:

WA/2021/02902 Farnham Weybourne and Badshot Lea

Officer: Rachel Lawrence

LAND REAR OF MONKTON HOUSE, FORMERLY BINDON HOUSE, MONKTON LANE
FARNHAM

Outline application with all matters reserved except access for the erection of up to 65 affordable dwellings.

Farnham Town Council strongly objects to the proposed development of land rear of Monkton House. Local Plan Part I (LPPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans. This is not an approved development site in the Farnham Neighbourhood Plan 2020, is outside the Built-up Area Boundary and not compliant with FNPI New Development and Conservation and FNPI4 Housing Site Allocations.

The proposed development would be detrimental to the general character and appearance of the area, in conflict with FNPI0 Protect and Enhance the Countryside and FNPI1 Preventing Coalescence and have a negative impact on the listed and locally listed buildings and their setting.

The proposal is in conflict with FNP30 Transport Impact of Development. The access is inadequate and local road network cannot support the increased vehicle movement generated by 65 dwellings.

Sewage capacity is insufficient at the wastewater treatment site and additional development on the adjacent road has contributed to surface water flooding. Further development will exacerbate local flooding, the culverts on Weybourne Road and Monkton Lane have not been maintained, being silted by other developments, blocked with broken brickwork and damaged banks.

Previous planning application WA/2014/1957 for 61 dwellings was refused in January 2015. The Secretary of State disagreed with the appeal of WA/2015/1484 for 56 Dwellings, dismissing the planning appeal and refusing planning permission in March 2018. This application for a proposed development of 65 dwelling is not acceptable, contrary to the Farnham Neighbourhood and must be refused.

FTC comments 5 August 2022:

Amendments received

Amended to reduce number of dwellings

Amendment to affordable provision - now 40%

Provision of additional highways information

WA/2021/02902 Farnham Weybourne and Badshot Lea

Officer: Ruth Dovey

LAND REAR OF MONKTON HOUSE, FORMERLY BINDON HOUSE, MONKTON LANE
FARNHAM

Outline application with all matters reserved except access for the erection of up to 65 affordable dwellings.

Farnham Town Council maintains its strong objects to the proposed development of land rear of Monkton House. Local Plan Part I (LPPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and

associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans. This is not an approved development site in the Farnham Neighbourhood Plan 2020, is outside the Built-up Area Boundary and not compliant with FNPI New Development and Conservation and FNPI4 Housing Site Allocations.

The proposed development would be detrimental to the general character and appearance of the area, in conflict with FNPI0 Protect and Enhance the Countryside and FNPI1 Preventing Coalescence and have a negative impact on the listed and locally listed buildings and their setting.

The proposal is in conflict with FNP30 Transport Impact of Development. The access is inadequate and local road network cannot support the increased vehicle movement generated by the reduced 56 dwellings let alone the original proposed 65 dwellings.

Sewage capacity is insufficient at the wastewater treatment site and additional development on the adjacent road has contributed to surface water flooding. Further development will exacerbate local flooding, the culverts on Weybourne Road and Monkton Lane have not been maintained, being silted by other developments, blocked with broken brickwork and damaged banks.

Previous planning application WA/2014/1957 for 61 dwellings was refused in January 2015. The Secretary of State disagreed with the appeal of WA/2015/1484 for 56 Dwellings, dismissing the planning appeal and refusing planning permission in March 2018. This application for a proposed development of 65 dwelling is not acceptable, contrary to the Farnham Neighbourhood and must be refused.

FTC comments 21 November 2022:

Amendments received

Additional plan and provision of tree report to address impact on trees resulting from highways works.

WA/2021/02902 Farnham Weybourne and Badshot Lea

Officer: Ruth Dovey

LAND REAR OF MONKTON HOUSE, FORMERLY BINDON HOUSE, MONKTON LANE FARNHAM

Outline application with all matters reserved except access for the erection of 56 dwellings (of which 40% are affordable – 23 dwellings)

Farnham Town Council maintains its strong objection to the proposed development of land rear of Monkton House for 56 dwellings.

The proposal is outside the Built-up Area Boundary of the Farnham Neighbourhood Plan and not compliant with policies FNPI New Development and Conservation and FNPI4 Housing Site Allocations.

The removal of trees and vegetation to make way urbanising infrastructure does not enhance these proposals. The proposed development is detrimental to the general character and appearance of the area, in conflict with FNPI0 Protect and Enhance the Countryside and FNPI1 Preventing Coalescence and have a negative impact on the listed and locally listed buildings and their setting.

The proposal is in conflict with FNP30 Transport Impact of Development. Highways works to the site will not increase the capacity of the surrounding road network.

Adding vehicle movements generated by the reduced 56 dwellings will still have a negative impact on local road, Six Bells roundabout and cause further gridlock to the narrowest junction in Farnham at St John's Church.

Sewage capacity is insufficient at the wastewater treatment site and additional development on the adjacent road has contributed to surface water flooding. Further development will exacerbate local flooding, the culverts on Weybourne Road and Monkton Lane have not been maintained, being silted by other developments, blocked with broken brickwork and damaged banks.

Previous planning application WA/2014/1957 for 61 dwellings was refused in January 2015. The Secretary of State disagreed with the appeal of WA/2015/1484 for 56 Dwellings, dismissing the planning appeal and refusing planning permission in March 2018. This application for a proposed development of 65 dwelling is not acceptable, contrary to the Farnham Neighbourhood and must be refused.

Speaking at Appeal Hearing

APP/R3650/W/23/3324112

WA/2021/02902 LAND REAR OF MONKTON HOUSE FORMERLY BINDON HOUSE,
MONKTON LANE, FARNHAM

Outline application with all matters reserved except access for the erection of 56 dwellings (of which 40% are affordable - 23 dwellings)

Appellants Name: Tony Webber, Cove Construction Ltd

To advise speaker prior to the hearing on 12th October 2023 via consultation.planning@waverley.gov.uk.

6. Licensing Applications Considered

Variation

Bills, 6-7 Castle Street, Farnham, GU9 7HR

Bills Restaurant Ltd

An application has been received for a variation of a premises licence. The application is to increase of On/Off sales of alcohol on Sunday 10:00-23:30 (currently 12:00-23:30) only. No changes are to be made to the other licensable activities or hours.

Bill's is already licensed from 10.00 Monday to Saturday, adding Sunday allows for alcohol to be served with Sunday brunch and regularises the licence having the same hours on all days of the week. No representations submitted.

New application

Reel Farnham

Ground, First, Second and Third Floor Commercial Unit, 8 Old Market Place, Farnham

Reel Cinemas Ltd

The outcome of the Licensing Hearing held on 13 July 2023 was discussed.

The sale of alcohol on the premises only was agreed as 10.00-01.00 rather than 10.00- 02.30. All other elements were agreed as per the application.

7. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

8. Date of next meeting

Monday 31st July 2023 at 9.30am.

The meeting ended at 11.38 am

Notes written by Jenny de Quervain

Date of next meeting 31 July 2023

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